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# Bursar

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## Mgr. Tomáš Procházka

- Faculty Bursar is the faculty body that is responsible for the management and internal administration of the faculty in the scope laid out in a Dean's Measure.
- The Bursar is nominated by the Dean , to whom she is accountable for her activities. In her activities the bursar cooperates with the Vice-Deans and is entitled to attend meetings of the faculty senate in an advisory capacity.
- The Bursar further, in the scope laid out in a Dean's measure, manages the faculty dean's office and other workplaces and special-purpose facilities as defined by the rules for the internal governance of the faculty.

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