

## RULES

### of cleaning in the rooms

Charles University, Dormitories and Refectories – Dormitories in Pilsen

The student understands that he/she uses his/her room for temporary accommodation, and so he/she is obliged to keep the reserved area clean, and perform the regular cleaning in the extent as stated below.

#### Daily:

Take out the garbage into the appropriate bins or containers, sort the waste according to type

Air the room and the bedclothes

#### In the cells

Perform basic cleaning of the bathroom and the WC, keep it clean after every use

#### Weekly

Clean the floor, and vacuum clean if there's a carpet in the room

Dust the furniture, shelves and window sill

Wash the sink and shower in the cell, disinfect the WC including the toilet seat

#### Monthly

Once or twice a month: change bedclothes and vacuum the mattress

Defrost the fridge and wash it well from the inside and outside

*Before moving out of the room, the client must clean and clear out the room, and hand it over to an as authorized representative of the dormitory management.*

*The client also understands that he/she must buy cleaning products on his/her own, at his/her own costs.*

**I'm aware of the aforementioned cleaning rules and I will clean my room as required. To confirm this, I hereby sign this declaration.**

Pilsen, on .....

Name, room No.

Signature: .....