INFORMATION SHEET

University Informations
Erasmus Code: F BORDEAU03
PIC Code: 947094130

Head of Institution: Hélène VELASCO

Academic Calendar
Courses Overview

International Office Information
Post address:
Direction des Relations Internationales
Université Bordeaux Montaigne (Bordeaux3)
Domaine Universitaire
Esplanade des Antilles
33607 PESSAC CEDEX France

www.u-bordeaux-montaigne.fr
relations.internationales@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 47 47
Fax: +33(0)5 57 12 45 70
Vice President Delegated to International Affairs
Anna Maria Binet
Anna-Maria.Binet@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 21 77

Director of International Relations
Patricia Budo
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Phone: +33 (0)5 57 12 21 77
Fax: +33 (0)5 57 12 46 92

Financial and administrative assistant
Marie-Hélène Theillaumas
Marie-Helene.Theillaumas@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 10 77

Study Abroad Team

Head of Student Mobility Office
Ludovic Plachot
Ludovic.Plachot@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 44 34

General Inquiries
Relations.Internationales@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 47 47
Fax: +33 (0)5 57 12 45 70

Incoming students
Corinne Valety
Corinne.Valety@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 47 60

Outgoing students
Christelle Duclau
Christelle.Duclau@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 46 74

Transcript of records request (exchange students only)
Camille Embarek
Camille.Embarek@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 47 47

Housing
David Cazenave
David.Cazenave@u-bordeaux-montaigne.fr
Phone: +33 (0)5 57 12 21 06
Courses

Modules Offer: [www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation.html](http://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation.html)

Courses options:

→ All courses included in the Agreement with your University of origin
→ « Licence professionnelle », et « master MEEF » are excluded
→ Some courses need a specific background or are with restricted access (ie: Design, Musicology...)
   (for these specific conditions, please contact us)
   [relations.internationales@u-bordeaux-montaigne.fr](mailto:relations.internationales@u-bordeaux-montaigne.fr)

Language used for lectures and seminars: **French except for languages fields**

Level of French Language required to attend lectures/ seminars: **B2**

No proof of French language is required. However, as almost all lectures are taught in French, we strongly recommend students to have at least a level B2, according to the Common European Frame of Reference for languages (CEFR).

Courses of French Language and civilization at the DEFLE


- Day classes
- Evening classes
- Summer school

There will be a french placement test to determine your french level before the DEFLE classes begin.
Contact the DEFLE Department for the test dates at [defle@u-bordeaux-montaigne.fr](mailto:defle@u-bordeaux-montaigne.fr).

**HOUSING**

Not guaranteed.

# Application Procedure

## NON UE STUDENTS & FREE MOVERS

### 1. Deadlines for Nomination

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<th>Spring Semester</th>
<th>Fall Semester</th>
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<td>First Semester</td>
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<td>May 15th</td>
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<td>Second Semester</td>
<td>October 31st</td>
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**Nomination via:**

incomingstudents@u-bordeaux-montaigne.fr

### 2. Online enrolment

https://montaigne.moveonfr.com/form/56d874ceef189dd337000001/eng

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## UE STUDENTS

### 2. Online enrolment

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## CEF CAMPUS FRANCE procedure

31st of January of the previous academic year

### 2. Delivery of paper files (By regular post)

**Direction des Relations Internationales**

Pôle Mobilité – Candidatures entrantes
Université Bordeaux Montaigne
Domaine Universitaire, esplanade des Antilles
33607 PESSAC CEDEX FRANCE

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- 1 passport-size photo
- Copy of passport or national ID card
- Certificate of Health Insurance (European Health Insurance Card) available for the entirety of your stay in France.
  
  For NON UE students: You will have to pay “la sécurité sociale étudiante” upon arrival, (fees for 2016: 215 €)
- A COPY of your Learning Agreement with choices of courses (signed only after arrival and confirmation)