
Confirmation of Study Letter

If you need proof of study documentation, you have several options:

- If an electronic confirmation is sufficient, you can generate the confirmation of study letter from the SIS yourself. After logging in, click on "Personal data" -> "Print confirmation", then choose the relevant document and select "PDF with a digital signature".
You can find a **videotutorial** [here](#) .
- If you need a physical copy, you can visit the [Student Administration Office during office hours](#) in the new Faculty building (Pátkova 5, 182 00 Prague 8).
- If you are unsure about what type of confirmation you need or you have a specific document that needs to be signed, send us an e-mail at study@fhs.cuni.cz . Please, specify whether you need a physical copy or if it is sufficient to send the confirmation to you via e-mail.
- Please, keep in mind that we can only give the confirmation letter to you, the student. If a relative or an employer needs the confirmation, we need your approval - either in writing or via e-mail - to issue this document to a third party.