

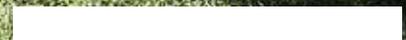


**FACULTY OF HUMANITIES**  
CHARLES UNIVERSITY

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# **SURVIVAL GUIDE**

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# WELCOME

We are excited to welcome you to the **Faculty of Humanities**, Charles University! We hope this guide will become a useful source of information and will help you make the most out of your stay and studies at our Faculty.

## ADDRESS

FACULTY OF HUMANITIES  
PÁTKOVA 2137/5  
PRAGUE 8 - LIBEŇ  
182 00

## FACULTY OF HUMANITIES WEBSITE



## INTERNATIONAL OFFICE WEBSITE



## FHS INTERNATIONAL OFFICE

**COORDINATOR:** LENKA LUKEŠOVÁ  
**E-MAIL:** INTERNATIONAL@FHS.CUNI.CZ  
**OFFICE NO:** 1.26 (FHS BUILDING)

The international office is in charge of incoming exchange students at the Faculty of Humanities.

## CU ERASMUS OFFICE

**ADDRESS:** OVOCNÝ TRH 5, PRAHA 1  
**E-MAIL:** ERASMUS@RUK.CUNI.CZ  
**OFFICE NO:** 109  
**WEBSITE:** CUNI.CZ/UKEN-145.HTML

Charles University central Erasmus office in charge of all incoming Erasmus students at Charles University.



## INTRODUCTION

# CHARLES UNIVERSITY

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Charles University (CU), Univerzita Karlova in Czech, was founded in 1348 which makes it one of the oldest universities in the world.

**Charles University** is a publicly funded university offering 300 study programmes, 140 at the Bachelor's and Master's level and 160 at the Doctoral level. Currently, around 50,000 students are enrolled at the university. According to academic rankings, CU is one of the world's top 300 universities and one of the 100 best universities in Europe.

Among the prominent alumni associated with the university are Albert Einstein, Franz Kafka, T. G. Masaryk, Jaroslav Heyrovský, and many others. It comprises a total of **17 faculties** of which three are theological, six teach humanities and social sciences, five are medical, and three are dedicated to the natural sciences.

The **Faculty of Humanities** (FHS) is the youngest faculty at CU, founded initially as the Institute for Liberal Education of Charles University in 1994. FHS gained full academic autonomy in 2000. It was established to offer study programmes at all study levels with a focus on the humanities and social science disciplines previously not provided by CU. The studies are based on a strongly interdisciplinary approach.

The Faculty offers its Bachelor's, Master's and Doctoral study programmes in English, French, German (e.g. a multidisciplinary BA programme Liberal Arts and Humanities; MA programmes Gender Studies; Oral History and Contemporary History; Historical Sociology; German and French Philosophy), and, of course, in Czech language.

## FACULTY OF HUMANITIES

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Nowadays, the Faculty has 2 600 students, of which approximately 300 are international students. It employs 224 academic and research staff members and offers 24 study programmes (in Czech, English, German, and French) within 9 various academic departments.

## LOCATION

The Faculty of Humanities is based in a new, campus-like facility of Charles University in the Prague district of **Libeň** (Pátkova 2137/5, 182 00 Prague 8) located 30 minutes away from the city centre and easily accessible by tram, metro, and bus.

The building is close to the Prague district of *Holešovice* which is full of cafés, restaurants, and galleries such as the DOX Centre for Contemporary Art and *Veletržní palác* (National Gallery). Close to the *Holešovice* district, there are also the districts of *Karlín* or *Letná* which offer cute cafés and parks. You can go see animals at the ZOO *Trója* or visit the Botanical garden; both are near the Faculty building. If you are a sports fan, you can ride a bike along the river on a calm cycling path that is also suitable for inline skating and running. The swimming pool and aquapark *Šutka* is also nearby, as well as the popular big park, *Stromovka*.



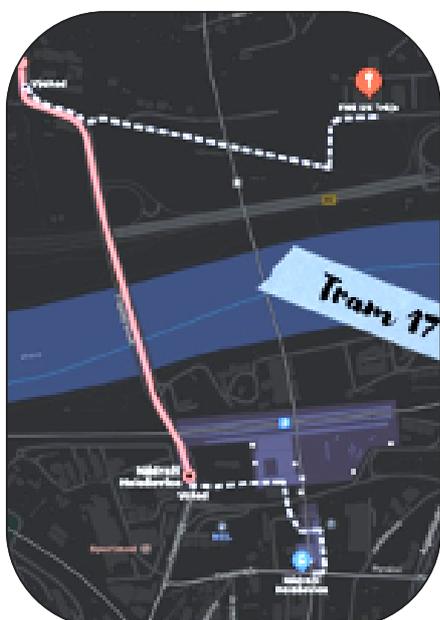
PHOTO BY VLADIMÍR ŠIGUT

## HOW TO GET TO THE FACULTY OF HUMANITIES



### BUS NO. 187

From the metro stop **Nádraží Holešovice** (red line C), exit the metro platform in the direction of exits E1 – E3 (street *Plynární*). Exit the station by the left door. Take the bus no. 187 in the direction of **Nádraží Holešovice** and get off at the 2nd stop called **Pelc-Tyrolka**. It is a **request stop** so do not forget to press the red “stop” button on the bus before your destination. The Faculty building is approximately 100m walking distance from the stop.



### TRAM NO. 17

From the metro stop **Nádraží Holešovice** (red line C), exit the metro platform in the direction of exits E4 – 63 (street *Partyzánská*). Exit the station by the left door. Get on tram no. 17 in the direction to **Vozovna Kobylisy**. Get off at the next stop, **Trojská**. The Faculty building is approximately 800m walking distance from the stop.



## HOW TO GET TO THE CITY CENTRE

One of the best ways to get to the Prague city centre from the FHS Campus or the *17. listopadu* student residence is to take **TRAM NO. 17** (*Trojská* stop) in the direction of *Sídliště Modřany*.

The tram will take you to the **Faculty of Law** (*Právnická fakulta* stop), **Faculty of Arts** (*Staroměstská* stop), **Faculty of Social Sciences** (*Holar* building, *Národní divadlo* stop) which are located in the city centre. If you want to reach the **CERGE-EI** institute where **UPCES** courses are organized, you can change to tram no. 9 at the National Theatre (*Národní divadlo* stop), which then continues towards the Wenceslas Square, or take the metro from the *Nádraží Holešovice* stop to *Muzeum* or *Hlavní nádraží*.

It is also possible to get to the city centre by **METRO**. From the FHS campus, you can either walk or take a bus to *Nádraží Holešovice* where you can get on the red metro line (C) which will take you directly to the *Hlavní nádraží* or *Muzeum* stops which are located in the city centre.



You can plan your journey via the **[PRAGUE PUBLIC TRANSPORT \(DPP\) website.](#)**

## **FHS CAMPUS**

The campus building is the main and only seat of the Faculty of Humanities where all of the administration and faculty staff is based. All of the FHS courses take place in this building as well, except for the UPCES courses which are taught at the CERGE-EI headquarters near Wenceslas square. Students can also enjoy a meal or a snack in the building in the Faculty café and study at the FHS library.

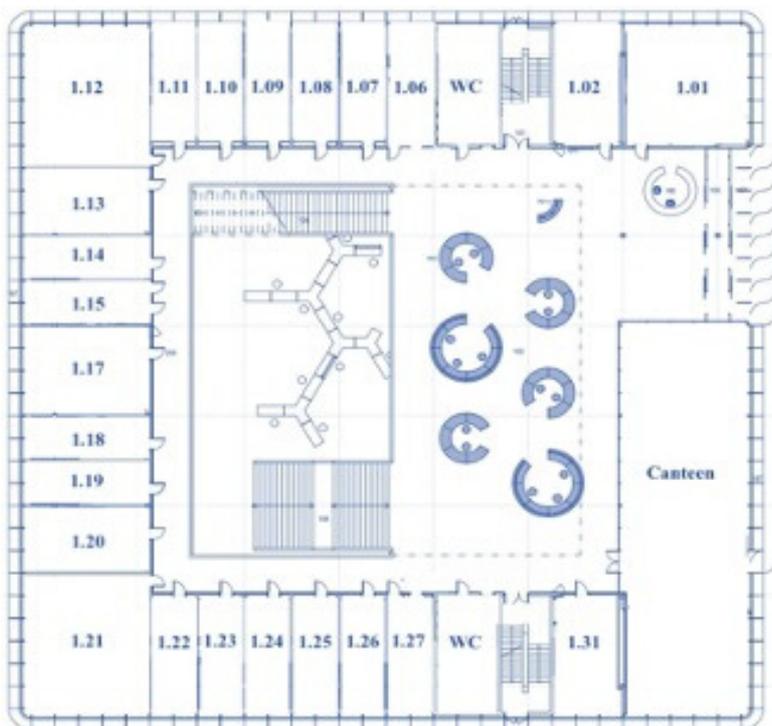
The Faculty building consists of 3 floors. While classrooms are located on all three floors, offices of academic staff, as well as study programmes' administrative staff, are located on the first floor and the second floor. The Dean's offices are located on the ground floor.

The **International Office** is located on the first floor (room no. 1.26) together with the **Student Administration Office** which mostly deals with full-degree students (room no. 1.01).

The **Faculty café** and the **students' room** are located on the first floor. The **FHS Library** (room no. 0.07) is located on the ground floor.

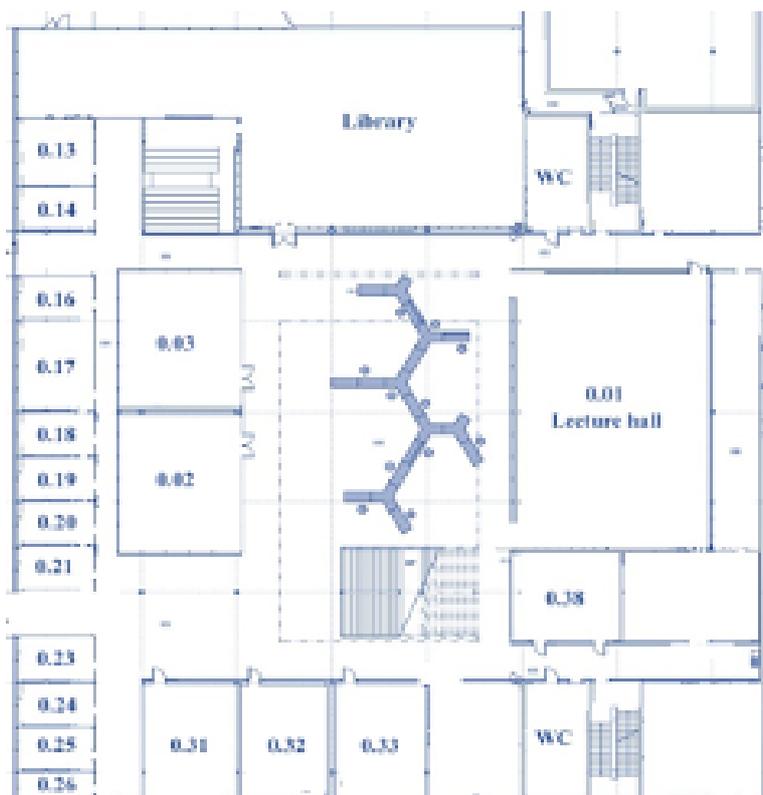


PHOTO BY SAMUEL CSANDA



### FIRST FLOOR

The main entrance is located on the first floor together with the front desk. **All rooms on this floor are labelled with number 1.**



### GROUND FLOOR

**All rooms on this floor are labelled with number 0** and include the Faculty library (0.07).

You may search for **contact details** and respective offices of individual faculty members via the **Student Information System** (SIS) *Who is Who* section.

### SECOND FLOOR

**All rooms on this floor are labelled with number 2.**

# PRACTICAL INFORMATION

## ACCOMMODATION

Charles University offers accommodation in its residence halls. There are 11 residence halls in Prague – the complete list is available on the [Charles University Dormitories and Refectories website](#). They also give you the opportunity to take advantage of various student facilities, specific to each dormitory, and meet other students. Residence halls usually have a great location near the city's public transport so you can get around Prague easily. Students may contact **housing assistants** who will help them get familiar with the facilities.



PHOTO BY VLADIMÍR ŠIGUT

### STUDENT RESIDENCE 17. LISTOPADU

The student residence *17. listopadu* (Pátkova 3, Prague 8) is located **right next to the Faculty of Humanities building** near the *Nádraží Holešovice* metro stop/railway station.

The residence offers accommodation in two-bedroom apartments with a shared kitchenette, shower, and toilet. Other available facilities include a study room, laundry room, lounge, gym, a small mini-market as well as vending machines for coffee, tea, sweets, and drinks. The university also operates a canteen in one of the two dorm buildings.

# IMMIGRATION

## PRAGUE ADDRESS REGISTRATION

All foreign nationals must register their place of residence in the Czech Republic unless their accommodation provider fulfils this obligation - **EU citizens within 30 days** and **non-EU citizens 3 days after their arrival**.

**If you are using CU accommodation**, your address is registered by your student residence and you **do not have to** visit the Foreign Police Department in person.

## EU CITIZENS

**Students who do not live in a CU student residence** have to register their address with the **Foreign Police Department**.

## NON-EU CITIZENS

**Students who do not live in a CU student residence** have to register their address with the **Foreign Police Department**.

**Students who have applied for a long-term residence permit** also have to visit the **Ministry of Interior** (Hládkov 682/9, Prague 6, Komenského CU Hall of Residence) to provide their biometric data, report their Prague address if they are not staying in university accommodation, and collect their residence card there once it is ready.

## FOREIGN POLICE DEPARTMENT

OLŠANSKÁ 2, PRAGUE 3  
OLŠANSKÁ STOP (TRAM NO. 5, 9, 26)

# HEALTH AND SAFETY

## EMERGENCY CONTACTS

### CU EMERGENCY SUPPORT

E-MAIL: EMERGENCY@CUNI.CZ

CU emergency support is intended for emergencies related to crisis situations of being a victim of serious crime and natural/man-made crisis (large natural disasters, epidemics, large traffic accidents, political/social crisis, war, terrorism, etc.).

### EMERGENCY CONTACTS

**INTEGRATED RESCUE SYSTEM: 112**

**AMBULANCE: 155**

**FIRE DEPARTMENT: 150**

**POLICE: 158**

In case of an urgent crisis, dial the emergency phone line 112 (Integrated Rescue System) or contact your Embassy or Consulate. We recommend saving the emergency contacts to your phone.

### PSYCHOLOGICAL COUNSELLING

Carolina Centre, as a part of CU Point, provides support for students with special needs, psychological counselling and other advisory services for all CU students free of charge.

#### CAROLINA CENTRE

Celetná 13  
Prague 1  
centrumcarolina@cuni.cz



#### PSYCHOLOGICAL COUNSELLING

Školská 13a / offices of counselors  
Prague 1  
counsel@ruk.cuni.cz



### CULTURE SHOCK

Culture shock is the feeling of disorientation experienced by someone when they are suddenly subjected to an unfamiliar culture and way of life. This unfamiliarity can lead to symptoms such as confusion, anxiety, frustration, loneliness, and homesickness.

# TIPS ON MEDICAL CENTRES

## PUBLIC HOSPITALS

NEMOCNICE MOTOL / MOTOL UNIVERSITY HOSPITAL  
V Úvalu 84, Prague 5

+420 224433681, 224433682, 224433674 (general info)  
+420 224433681 Outpatient dpt. (medical info; results)  
cizinecke@fnmotol.cz  
<http://www.fnmotol.cz/uk.html>

NEMOCNICE NA HOMOLCE HOSPITAL (FOREIGN PAVILION)  
Roentgenova 2/37, 150 30 Prague 5

+420 257 271 111 (quick contact)  
+420 257 273 000 (directorate)  
hospital@homolka.cz  
<https://www.homolka.cz/en/>

## DENTAL EMERGENCIES

MĚSTSKÁ POLIKLINIKA

Spálená 12, Prague 1

FAKULTNÍ THOMAYEROVA NEMOCNICE S POLIKLINIKOU

Videňská 800, Prague 4

## ENGLISH-SPEAKING OB/GYN

CANADIAN MEDICAL CENTRE

Veleslavínská 1/30, Prague 6

PRAGUE WOMEN HEALTH'S CENTER

Kartouzská 6, Prague 5

## PHARMACIES

- Prague 1 - Palackého 5
- Prague 2 - Belgická 37
- Prague 4 - Videňská 800
- Prague 5 - V Úvalu 84
- Prague 6 - Vítězné nám. 13
- Prague 7 - Fr. Křížka 22



We recommend that **EU students register their EHIC cards** with one of the Czech health insurance providers, e.g. 'Všeobecná zdravotní pojišťovna' (VZP), which offers a widespread network providing medical assistance.

**Non-EU students** are obliged to arrange **travel insurance** covering comprehensive healthcare.

# CU STUDENT CARD & CAS ACCOUNT

After completing their enrolment in the Faculty, students are expected to visit the Card Service Centre to collect their CU Student Card along with CU Central Authentication Service (CAS) login details including a temporary password.

The CAS login details allow students to access the Student Information System (SIS) and other systems used at CU (Moodle, Office 365, MS Teams, eResources Portal, etc.) Students also may set up individual passwords for wired CU Internet and the Eduroam Wi-fi Network via the CAS website.

## CAS WEBSITE



The **CAS PASSWORD** you will receive initially is only temporary and you need to set up a permanent one via the CAS website within 5 days. Together with the temporary password, you will also receive your username.

There are two types of **USERNAMES**: name login (sequence of letters) and numerical login (personal number printed on the student card). You can use both usernames to log into the CAS, SIS, and other CU systems.

The student card is a key to CU facilities and services. It allows students to register for all CU libraries and it may also be used for payments in the CU canteens and printing once they top up their credit.

Students under 26 can also use their student card as a travel pass for Prague's public transport and use it to buy discounted season tickets.

To collect your CU student card, bring your passport or another ID document with you to the card service centre. You do not have to bring a photo.

You can choose between two types of student cards - a standard CU student card (free of charge) or a CU ISIC student card (320 CZK fee) which provides a wide range of discounts.

For information on office hours, visit the CU Card Service centres website.

## CU CARD SERVICE CENTRES ADDRESS

**CU POINT**  
CELETNÁ 13  
PRAGUE 1

**FACULTY OF  
MATHEMATICS  
AND PHYSICS**  
KE KARLOVU 3  
PRAGUE 2  
ROOM M 266

**FACULTY OF LAW**  
NÁM.  
CURIEOVÝCH 7  
PRAGUE 1  
ROOM NO. 34

# INTERNET CONNECTION EDUROAM

The CU **Wi-Fi connection** is available via the Eduroam network at all CU facilities.

To access the network, you can use your **Eduroam login details** from your home university. If you do not have your Eduroam account yet, you can set up your CU Eduroam password via the CAS website.



PHOTO BY PICJUMBO.COM

## CU CANTEENS

CU operates several canteens all around Prague. They are located nearby CU faculties or university residences. CU Canteens provide a wide range of meals and snacks at affordable prices - the lunch menu will cost you **around 100 CZK**. The full **list of all canteens and their addresses** is available on the CU Dormitories and Refectories website.

You may select from several meal options, including a vegetarian one, for your lunch. You can also order your meal online in advance (by 4 PM on the preceding day at the latest) via this website.



# ACADEMICS

## STUDENT INFORMATION SYSTEM

The CU Student Information System (SIS) is an online university-wide system where you will find the entire **course catalogue** and **course descriptions** as well as the **schedule**.

You will use this system to enrol in courses, register for exams, view your obtained grades, and search for academic and administrative staff contact information. **Students access the SIS with their CAS login and password.**



## COURSES

The Faculty of Humanities offers a wide range of English-taught courses in the field of **broad Humanities and Social Sciences**. Exchange students are welcome to select BA and MA courses across several degree programmes including the UPCES (*Undergraduate Programme in Central European Studies*) courses provided in cooperation with our partner institution CERGE-EI.

Additionally, it is also possible to choose courses from other CU faculties but not more than 49% of your courses.

**CERGE-EI  
(UPCES courses)**  
Politických vězňů 7  
Praha 1  
[fhs.cuni.cz](http://fhs.cuni.cz)

**Faculty of Arts**  
nám. J. Palacha 2  
Praha 1  
[ff.cuni.cz](http://ff.cuni.cz)

**Faculty of Social  
Sciences**  
Smetanovo nábřeží 6  
Praha 1  
[fsv.cuni.cz](http://fsv.cuni.cz)

**Faculty of  
Education**  
M. D. Rettigové 4  
Praha 1  
[pedf.cuni.cz](http://pedf.cuni.cz)

**Faculty of Law**  
nám. Curieových 7  
Praha 1  
[prf.cuni.cz](http://prf.cuni.cz)

**Hussite  
Theological  
Faculty**  
Pacovská 350/4  
Praha 4  
[htf.cuni.cz](http://htf.cuni.cz)

**Protestant  
Theological  
Faculty**  
Černá 9  
Praha 1  
[etf.cuni.cz](http://etf.cuni.cz)

**Catholic  
Theological  
Faculty**  
Thákurova 3  
Praha 6  
[ktf.cuni.cz](http://ktf.cuni.cz)

**Faculty of Science**  
Albertov 6  
Praha 2  
[natur.cuni.cz](http://natur.cuni.cz)

**Faculty of Physical  
Education and Sport**  
José Martího 31  
Praha 6  
[ftvs.cuni.cz](http://ftvs.cuni.cz)

### ERASMUS COORDINATORS AT OTHER CU FACULTIES

**Faculty of Social Sciences** - [incoming@fsv.cuni.cz](mailto:incoming@fsv.cuni.cz)

**Faculty of Arts** - [erasmusin@ff.cuni.cz](mailto:erasmusin@ff.cuni.cz)

**Other CU Faculties** - [cuni.cz/UK-1008.html](http://cuni.cz/UK-1008.html)

## SPORTS COURSES

Sports classes are provided by the **Faculty of Arts' Department of Physical Education**. The complete overview of sports courses is available in the SIS. Students are welcome to attend one sports class per semester. The sports courses take place at the Charles University **Sports Centre Hostivař** (close to the *Hostivař* student residence, Bruslařská street 1132, Prague 10) and at other locations in Prague (as specified in the SIS).

The CU Sports Centre has a swimming pool which can be used outside the scheduled courses.

You are welcome to join the **CU Rector's Sports Day** organized in May.

## COURSE REGISTRATION

Students are expected to register for courses online via the SIS within a 3-week **add/drop period** at the beginning of each semester.

You can **change your course selection** by adding and dropping courses freely and finalizing your study plan by the end of the add/drop period.

## ASSESSMENT AND EXAMS

There is no faculty-wide unified exam administration. **Both exams and course assignments are set by the relevant course instructors.** Exams and assignments can be in written (e.g. final papers, tests) and oral form or combined. Final grades are based on student performance in the course assignments. Attendance and active participation in the class may also be considered as a part of the final grade. Detailed information on exam requirements and course assignments can be found in the course information overview in the SIS course catalog.

Make sure that you follow the **attendance policy** of each individual course so that you can complete it and get credits.

## EXAM PERIOD

Final assignments are due within the 4-week exam period. While the exam period follows the teaching period, mid-term assignments may be required in some courses. The due dates as well as the exam dates of individual courses are set by the respective course instructors; the exact dates are usually announced no earlier than during the teaching period via the SIS and by the course instructors. Some courses offer early exam dates in the last week of the teaching period.

## ECTS

Like other European universities, CU also uses the ECTS credit system. FHS courses tend to have a workload ranging from 3 to 6 ECTS. The recommended workload for students is usually 30 ECTS per semester and 60 ECTS per academic year. Exchange students are expected to take on a minimum workload of 20 ECTS credits per semester.

## GRADING

Students' performance is graded on a **4-point grading scale** (1, 2, 3, 4), with "3" being the minimum passing grade. The Transcript of Records indicates both the FHS grade and the corresponding ECTS grade.

## Non-graded courses

Note that not all courses are graded at Charles University. Along with graded courses, there are some non-graded pass/fail courses that are assessed on a passed/not passed basis only. In the SIS, non-graded courses are listed with "C" (credit), while graded courses are marked with "EX" (exam) and "MC" (marked credit) in the "Type of examination" column.

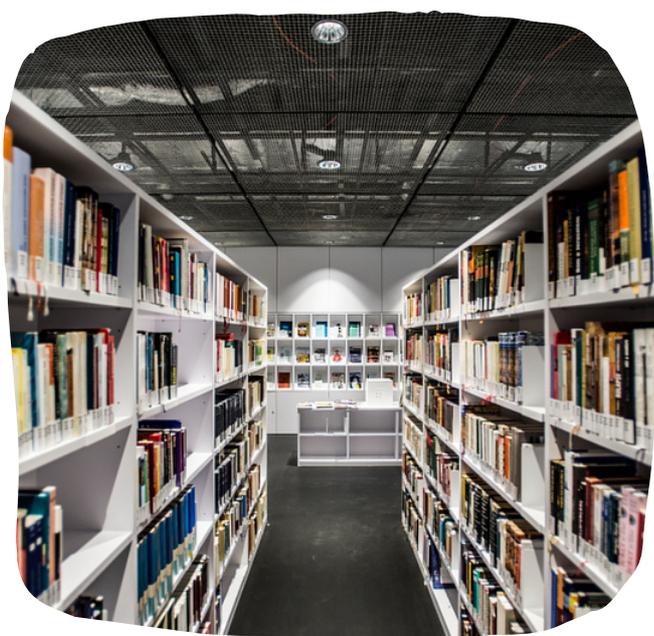


PHOTO BY VLADIMÍR ŠIGUT

## FHS LIBRARY

The Faculty of Humanities has its own library located in the main building which offers books and other resources focusing on a wide range of human and social sciences.

## CU LIBRARIES

Additionally, students can also visit the libraries of other CU faculties such as the Faculty of Arts Library or the Faculty of Social Sciences Library, CERGE-EI Library, and others. The full list is available via the Central CU Library website.

Students can easily search both the CU central catalog and e-resources via the **UKAZ (Discovery)** Charles University central searching tool.

## ONLINE RESOURCES

Students can use online sources via the **CU eResources Portal** which can be accessed via the CAS account. It provides access to various international scientific databases such as EBSCO, JSTOR, Literature Online, MEDLINE, PressReader, Proquest 5000, Scopus, Web of Science, Wiley online.

## PRAGUE PUBLIC LIBRARIES

Prague has many libraries which offer English titles as well as books in Czech.

### NATIONAL LIBRARY OF THE CZECH REPUBLIC

ADDRESS: KLEMENTINUM 190, PRAHA 1

WEBSITE: [WWW.EN.NKP.CZ](http://WWW.EN.NKP.CZ)

### NATIONAL TECHNICAL LIBRARY

ADDRESS: TECHNICKÁ 2710/6, PRAHA 6

WEBSITE: [WWW.TECHLIB.CZ/EN/](http://WWW.TECHLIB.CZ/EN/)

### CENTRAL MUNICIPAL LIBRARY OF PRAGUE

ADDRESS: MARIÁNSKÉ NÁM. 1, PRAHA 1

WEBSITE: [WWW.MLP.CZ/EN/EVENTS-AND-NEWS/](http://WWW.MLP.CZ/EN/EVENTS-AND-NEWS/)

### THE LIBRARY OF THE ACADEMY OF SCIENCES OF THE CZECH REPUBLIC

ADDRESS: NÁRODNÍ TŘÍDA 3, PRAHA 1

WEBSITE: [WWW.LIB.CAS.CZ/EN/](http://WWW.LIB.CAS.CZ/EN/)



PHOTO BY VLADIMÍR ŠIGUT

# ACADEMIC CALENDAR

The academic year in the Czech Republic is organized in **two semesters**. Each semester consists of a 12-week **teaching period** which is followed by a 4-week **exam period** at the end of each semester. There is a 3-week **add and drop period** at the beginning of each semester

**Winter semester:** from mid-September to mid-February

**Summer semester:** from mid-February to the end of June



On Special dates such as the **Dean's or Rector's Day**, as well as on **national public holidays**, classes are not held.

## NATIONAL PUBLIC HOLIDAYS

New Year's Day	JAN 1
Good Friday	MAR 29, 2024
Easter Sunday	MAR 31, 2024
Easter Monday	APR 1, 2024
Labour Day	MAY 1
Liberation Day	MAY 8
Saints Cyril and Methodius Day	JUL 5
Jan Hus Day	JUL 6
St. Wenceslas Day	SEP 28
Independent Czechoslovak State Day	OCT 28
Freedom and Democracy Day	NOV 17
Christmas Eve	DEC 24
Christmas Day	DEC 25
St. Stephen's Day	DEC 26

# TRANSPORT

## PRAGUE PUBLIC TRANSPORT

Prague has one of the best public transport systems in Europe. The metro, trams, and buses cover the majority of the city and its outskirts. There are 3 **metro lines (green A, yellow B, red C)**. The metro operates from 5AM to 12AM. Metro lines run service every 2-3 minutes during peak times. To get to the outer parts of the city you often need to combine different modes of transportation. Night lines are operated by trams and buses.

### FARES AND TICKETS

#### SHORT-TERM TICKETS

Short-term single tickets can be purchased in yellow ticket vending machines, sales points in metro stations, most newspaper shops, and inside all trams where you can buy a ticket with a contactless card. Ticket validity is limited by time only regardless of the number or nature of transfers during the time period. Tickets are valid in all Prague tariff zones and means of transport including trains within the city limits.

After getting on public transport, it is necessary to **validate your ticket**. This can be done in the small yellow validators located in all trams and buses. In the metro, the yellow validators can be found at the station entrance.

30 MINUTES	30 CZK
90 MINUTES	40 CZK
24 HOURS	120 CZK
72 HOURS	330 CZK

#### PRE-PAID SEASON TICKETS

When staying in Prague for a longer period of time, it is more convenient to buy a season ticket. Season tickets can be purchased at sales points in metro stations.

**Students under 26** receive a discount on all season tickets upon presenting their CU student card to be further used as their public transport travel pass.

**Students 26 and over** have to pay the full price of the season ticket and also either arrange for a (PID) paper pass or set up an online account in the [PID Lítačka App](#) on their smart phones.

	STUDENTS	ADULT
1 MONTH	130 CZK	550 CZK
3 MONTHS	360 CZK	1480 CZK
1 YEAR	1280 CZK	3650 CZK

To search for connections, as well as changes and restrictions in operation, visit the [Prague Public Transport \(DPP\) website](http://dpp.cz/en): [dpp.cz/en](http://dpp.cz/en) or download the [PID Lítačka App](#).

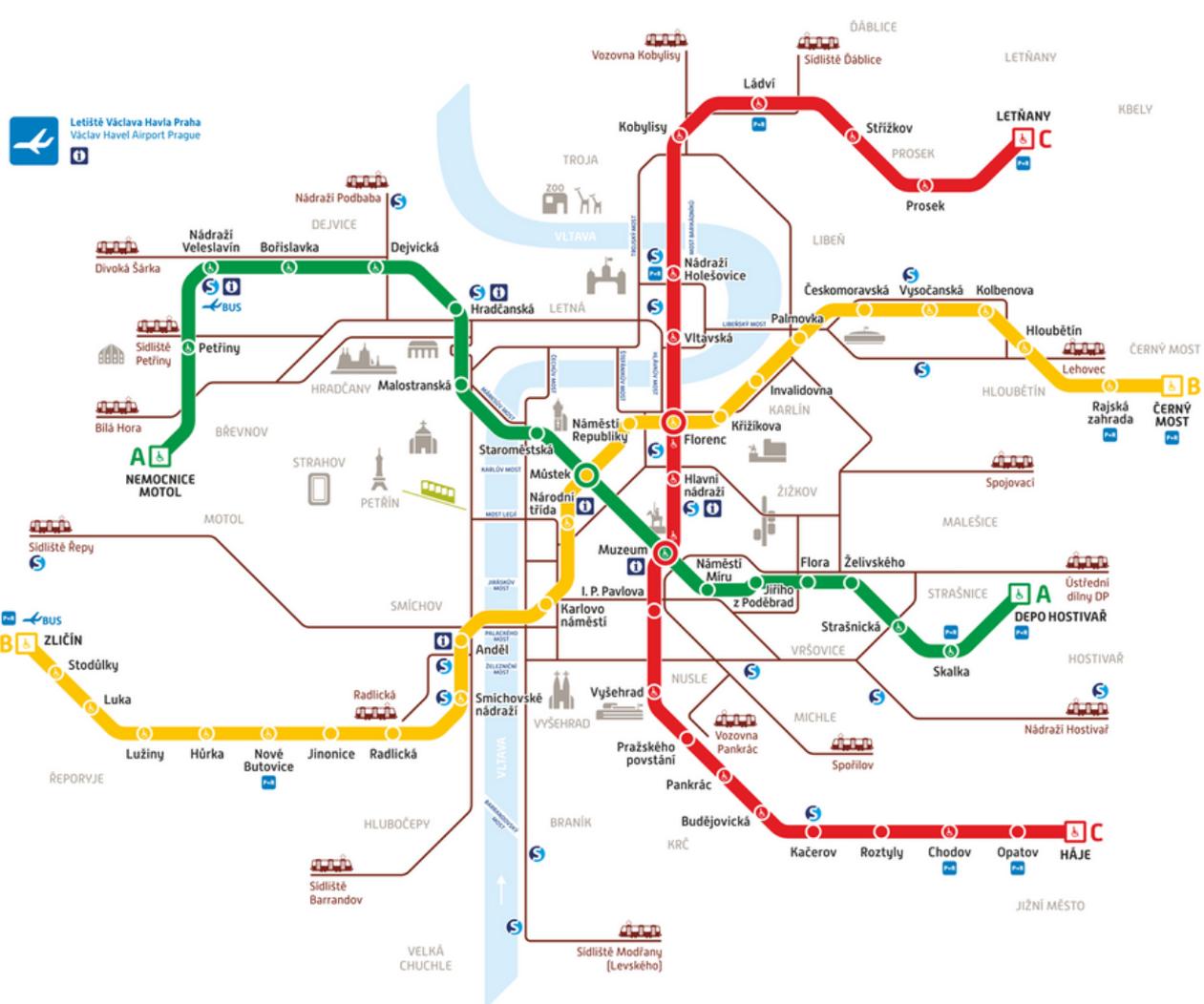


# PRAHA PRAGUE

Orientační plán metra

Metro map





<ul style="list-style-type: none"> <li><span style="color: green;">A</span> <span style="color: yellow;">B</span> <span style="color: red;">C</span> <b>Linky a stanice metra</b> Metro lines and stations</li> <li><span style="color: red;">C</span> <b>Konečná stanice metra</b> Metro terminus station</li> <li><span style="color: yellow;">A</span> <span style="color: red;">C</span> <b>Stanice přestupní</b> Transfer station</li> </ul>	<ul style="list-style-type: none"> <li> <b>Bezbariérový přístup</b> Barrier-free access</li> <li> <b>Tramvajová trať</b> Tram line</li> <li> <b>Lanová dráha</b> Funicular</li> </ul>	<ul style="list-style-type: none"> <li> <b>Bus MHD na Letišti Václava Havla Praha</b> Public transport buses to Václav Havel Airport Prague</li> <li> <b>Přestup na linky S a další vlakové spoje</b> Transfer to lines S and other railway lines</li> </ul>
<ul style="list-style-type: none"> <li> <b>Parkoviště P+R</b> Park and ride</li> <li> <b>Infocentrum DP</b> Public transport information</li> </ul>		

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hlavního města Prahy



PRAŽSKÁ  
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DOPRAVA

## TRANSPORT INSPECTORS

The validity of your ticket can be checked by a transport inspector whenever you are using any mode of public transport. People without a valid ticket are obliged to pay a fine (either in person or online via the DPP website). You will also be fined a small in case you do not have your season ticket on you at the time of the control.

## TRAINS AND BUSES IN THE CZECH REPUBLIC

It is quite easy to travel by public transport in the Czech Republic. You can travel by trains and buses to almost all Czech cities and villages.

All students under 26 who have an ISIC card are eligible for a student discount on all public transport, including buses and trains in the entire country. This discount applies also to buses and trains of companies such as FlixBus, RegioJet, or Leo Express when traveling within the country.



PHOTO BY FABRIZIO VERRECCHIA

## USEFUL TRANSPORT APPS

If you want to find a public transport connection in Czech cities - including Prague - you can use the app *IDOS*. If you are travelling within Prague, You may also refer to the DPP website or *PID Lítačka* app where you will find the proper connection together with the ticket price you have to buy. You can also plan your journey in Google Maps or Apple Maps.

If you are travelling by train, it is best to use an app called *Můj vlak* which allows you to buy a ticket and also make a free seat reservation (*místenka*). It is always better to make a seat reservation before your journey - otherwise, you risk having no place to sit on the train!

## HOW TO GET TO THE AIRPORT

The cheapest option is to use public transport. The easiest and fastest way to get to the airport is to take the **green metro line (A)** to the stop *Nádraží Veleslavín* where you will change to **bus no. 119** in the direction of the airport. You can either get out at the stop *Terminál 1* (flights to non-Schengen countries) or *Terminál 2* (flights to Schengen countries).

Alternatively, you can take the **Airport Express** bus which is marked with AE and goes directly from *Hlavní nádraží* (the main railway station). However, be aware that your public transport ticket is not valid on the Airport Express and you have to purchase a separate ticket from the bus driver – the price of one adult ticket is 100 CZK.

### DO'S, DON'TS AND TIPS IN CZECH PUBLIC TRANSPORT

- Make sure you have a valid ticket on you in case of a random travel inspection.
- Carry your CU student card or your PID pass with you together with your ticket.
- Give up your seat to the elderly, pregnant passengers, or people with disabilities.
- Stand on the right side of the metro escalators - the left side is used for walking up or down the stairs.
- Make a free seat reservation when buying a train ticket in the app *Můj vlak*.



# LIFE IN PRAGUE

## ERASMUS STUDENT NETWORK ESN CU PRAGUE

Students have an opportunity to join the **Buddy** programme and its many activities organized by ESN CU both at the beginning and during the semester and explore Prague, Czechia, and Czech culture while interacting with both Czech and other international students.

The **ESN CU OFFICE** is located in the **JEDNOTA DORMITORY** (Opletova 1663/38, Prague 1). You can apply for the Buddy programme in the **Broaddy web application**.



ESN CU Prague organizes various events and activities including a welcome week, trips around Prague and the Czech Republic, cultural, social and sport events, the **Tandem Teaching** Programme where you will teach your tandem partner a language you know well and they will teach you a language you want to learn!

### KAMPUS HYBERNSKA

Kampus Hybernská is a joint project of the Prague City Hall and Charles University that aims to connect the general public and Prague culture projects with activities of the university.

Its aim lies in organizing literary festivals, screenings with commentaries, language courses, swaps of foreign-language books, or international conferences. The door is open also to the students and their clubs and societies. The campus allows students to organize events, enjoy the café with Eduroam and student prices, meet students from other departments and institutions, and attend various events.



# WHAT TO SEE IN PRAGUE?

## MAIN TOURIST ATTRACTIONS

### PRAGUE CASTLE

Even though Prague Castle is usually full of tourists, it is a must-see anyway! The castle complex is huge so make sure you have enough time to visit all of its parts, including the gardens. There is an entrance fee if you want to visit the interior but the entrance to the castle complex is free. There is usually a long queue at the main entrance – however, you can use the entrance in *Letohrádek královny Anny* located in the *Chotkovy sady* garden where there are usually no queues at all.

### CHARLES BRIDGE

Another famous tourist sight is Charles Bridge. It was built in 1357 and connects the Old Town and Lesser Town, a district under the Prague Castle. The bridge is usually full of tourists so it can take quite a while to cross it. You can also visit the two towers standing at each end of the bridge which offer a nice view from above.

### OLD TOWN SQUARE WITH ASTRONOMICAL CLOCK

The most famous Prague square is called the Old Town square. Next to a church called *Týnský chrám*, you can find the oldest astronomical clock in the whole world! You can visit the interior of the tower and enjoy a closer look at the Clock statues . You can take a walk to the Jewish quarter on your way from the Old Town square which is located next to it.

### JEWISH QUARTER (*JOSEFOV*)

Prague's Jewish Quarter is one of the biggest in Europe. If you purchase a ticket, you can visit all of its synagogues and the cemetery. A legend says that a clay monster called Golem, created by a Jewish alchemist Rabbi Lew, is buried in one of the synagogues.



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PHOTO BY ADISA  
SHUTTERSTOCK



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SHUTTERSTOCK

## **HIDDEN GEMS AND PLACES WITHOUT TOURISTS**

### *VYŠEHRAD*

Vyšehrad is a historic fort with a church located on a rocky hill above the Vltava river. It is not really in the city centre - you can take the red metro line C to stop Vyšehrad or take a scenic walk alongside the river. The view from there is amazing! There is also a big park and a graveyard called Slavín where many famous Czechs are buried.

### *STRAHOV MONASTERY*

Although it is located very close to Prague Castle, there are usually not many tourists at the Strahov monastery. The monastery has a beautiful old library which you can visit and also contains a brewery. It offers a beautiful view of Prague and Prague Castle from its garden.

### *NEW WORLD (NOVÝ SVĚT)*

This lovely quarter is located behind Prague Castle. Although it is nearby, it is a place where tourists usually don't visit. It is quite small but really lovely, full of cute cafés, and very narrow, colorful streets.

### *COLLOREDO-MANSFELD PALACE (COLLOREDO-MANSFELDSKÝ PALÁČ)*

This baroque palace is located right next to Charles Bridge. It is a part of the Prague City Gallery which sometimes organizes art exhibitions there. Even though you must pay an entrance fee (60 CZK, which is around 2 euros), it has a very special atmosphere.

### *KLEMENTINUM LIBRARY*

This library, built in baroque style in 1722, is one of the oldest preserved libraries in Prague. It was part of a Jesuit college and nowadays is a part of the Czech National Library - you can even study there (although not in its oldest part)! There is an entrance fee if you want to visit.

...and many others!



PHOTO BY TOMÁŠ SOUČEK



PHOTO BY MARCOBRIVIO.PHOTO SHUTTERSTOCK



PHOTO BY PYTY SHUTTERSTOCK

## PARKS AND GREEN AREAS

### *GRÉBOVKA (HAVLÍČEK PARK)*

Grébovka is an old Prague vineyard that still produces its own wine. Apart from a small wine bar, you can also visit its grotto, an artificial cave built inside the park. While the park is not in the city center, it can be easily reached by public transport which will take you approximately 10 minutes from the main train station).

### *LETNÁ*

Letná is one of the biggest parks in Prague. It is located on a hill and you can see the whole city from its viewpoints – there you will understand why Prague is called the City of hundred spires. There used to be an enormous Stalin Monument on the hill but today you will find an art installation – a functioning metronome called Time Machine – in its place. It is a favorite place of all runners, skateboarders, and there are also some outdoor work-out areas. It is also a very popular place for meeting up with friends or having a picnic.

### *FRANCISCAN GARDEN*

The Franciscan Garden is located next to Wenceslas Square so it's usually crowded. It is a part of a former monastery which is located right next to it and is also worth seeing.

### *RIEGROVY SADY*

Riegrovy Sady is a park near the main train station from where you can see the entire Old Town from the top of the park. During summer evenings its upper part is a favorite place for get-togethers because of its amazing view!

### *STŘELECKÝ OSTROV*

An island on the Vltava river in the centre of Prague can be reached from the bridge Most *Legii*. In the summer, festivals and concerts are sometimes organized here but it is also a very peaceful place for a picnic or rest in the grass on warm summer days.

### *STROMOVKA*

A big park close to the *Holešovice* district with artificial lakes and a lot of places to rest from the city. It is a great place for sports but is also perfect for hanging out with friends or having a barbecue.

...and *PETŘÍN Hill* or *DIVOKÁ ŠÁRKA* and many others.



PHOTO BY ISLAVICEK  
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PHOTO BY PYTY  
SHUTTERSTOCK



PHOTO BY PPI  
SHUTTERSTOCK

## GALLERIES AND MUSEUMS

### NATIONAL GALLERY

The main building of the Czech National Gallery is located in the *Holešovice* district (Prague 7). Apart from the main building called *Veletržní palác*, you can also visit both permanent and non-permanent exhibitions in *Palác Kinských* at the Old Town Square, *Schwarzenberský palác*, and *Štensberský palác* next to Prague Castle or *Valdštejnská jízdárna* which is located underneath Prague Castle and has a beautiful garden with peacocks. If you buy a ticket to one building of the National Gallery, you can visit all of the other NG sites as well.

### NATIONAL MUSEUM

The Czech National Museum is located at the top of Wenceslas Square and offers many permanent exhibitions introducing the Czech Republic, Czech art and culture, together with other non-permanent exhibitions. A ticket to the National Museum allows you to also visit other National Museum buildings such as the Czech Museum of Music, *Antonín Dvořák* Museum, *Bedřich Smetana* Museum, Lapidarium of the National Museum, National Memorial on the Vitkov Hill, and more.

### DOX

DOX is a centre of contemporary art with both permanent and non-permanent exhibitions. Apart from exhibitions of art, books, or architecture, you can also see their airship *Gulliver* on the roof.

### OTHER GALLERIES AND MUSEUMS IN PRAGUE

Museum *Kampa*, *Rudolfinum* Gallery, *Obecní dům* (exhibitions house), *MeetFactory* Centre, Jewish Museum, National technical museum, Museum of Communism, *Mucha* museum, the *Invisible Exhibition*, and many others.



PHOTO BY J MORCI  
SHUTTERSTOCK

- Many of Czech galleries, castles, museums, and other cultural institutions have student discounts for ISIC holders.
- There are many events - such as the Night of Museums - which offer student discounts on entrance fees.

## LOCAL STUDENT TIPS ON PLACES TO HANG OUT

### WHERE TO GO FOR A BEER

#### €

**Pivnice U Sadu** (Škroupovo náměstí 1282) – Cheap pub in the Žižkov district.

**Skautský institut** (Staroměstské nám. ¼) – Pub belonging to the Czech scouts where you can study, drink cheap beer and eat Scout meals. It is located in the Old Town Square.

**U Brejšků** (Spálená 107) – Restaurant on Národní street offering typical Czech food.

#### €€

**Dva Kohouti** (Sokolovská 81/55) – Brewery with craft beers like APA or IPA where you can enjoy your beer outside. You can get some beer food in the next-door place called *Bufet*.

**Kuchyň** (Hradčanské náměstí 186) – Czech restaurant located in front of the Prague Castle. You can enjoy your beer with a view of Prague and choose your meal by taking a look in the kitchen!

**Lokál** – Favourite pub for foreigners and locals alike offering mostly beer and some finger food as well as some typical Czech dishes.

**Pilsnerka Národní** (Národní 1987/22) – Beer place in the city center where you can order a *tuplák* – beer in a one-liter glass.

#### €€€

**Červený Jelen** (Hybernská 1034) – New restaurant built on the spot of an old bank with a very original cubistic interior, the highest beer-tank-tower in the world, and very good food and beer.

**U Fleků** (V Celnici 1031/4) – Very old Czech brewery which brews their own dark beer in a very special place with a medieval atmosphere.

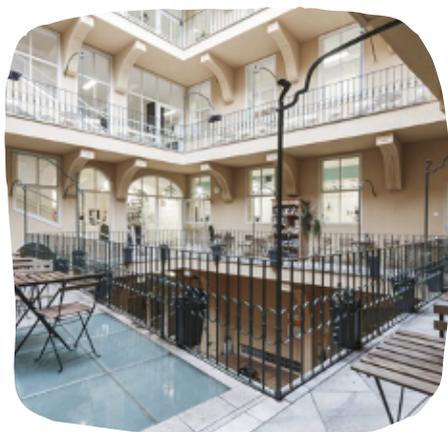


PHOTO BY SKAUTSKÝ INSTITUT



PHOTO BY ČERVENÝ JELEN



PHOTO BY DIETMAR RAUSCHER  
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## LOCAL STUDENT TIPS ON PLACES TO HANG OUT

### CAFÉS

#### €

**Café Jericho** (Opatovická 26) – Chill student café/pub suitable for coffee, wine or beer.

**Café Neustadt** (Karlovo náměstí 1) – Place with good vibes and good coffee, sometimes there are some events and parties as well!

**Cukrárna Alchymista** (Jana Zajíce 975/7) – Café with an amazing little garden and great coffee.

**Dos Mundos café** (Milady Horákové 38) – Little café in the Letná district with its own coffee roastery.

**EMA espresso bar** (Na Florenci 1420, Světova 2, Thámova 13) – Famous small cafe chain with a great offer of coffee and is especially famous for its espresso!

**Týnská literární kavárna** (Týnská 6) – Hidden gem, literary café.

#### €€

**Cafedu** (Škrétova 490/12) – Good place to study or to meet friends located on Wenceslas Square.

**Café Letka** (Letohradská 44) – Very cosy café with a breakfast offer and some desserts.

**Crème de la Crème** (Národní 23) – Place with the best ice cream in Prague (allegedly).

**Cukrárna Myšák** (Vodičkova 710/31) – Famous café near Wenceslas Square with a decades-long tradition of dessert-making dating back to the First Czechoslovak Republic. You can try some typical Czech desserts here.

**Kavárna Liberál** (Heřmanova 6) – Local café located in the Holešovice district.

**Kavárna, co hledá jméno** (Stroupežnického 10) – Industrial space converted into an amazing interior serving wonderful coffee and one of the best Eggs Benedict in the city.

**Kavárna Velryba** (Opatovická 24) – Friendly café which can accommodate bigger groups of people.

**Kavárna v sedmém nebi** (Zborovská 68) – Artistic café with lovely beer.

**mamacoffee** – Artisan café chain and coffee roastery with great carrot cake and some vegetarian meals. It is usually quite busy.

**Mazelab Coffee** (Československé armády 729) – Café with a very simple design and a great coffee offer and a calm environment suitable for studying.

**SmetanaQ café & Bistro** (Smetanovo nábř. 334/4) – One of the best breakfast places in Prague. Do not forget to make a reservation in advance!

**Supertramp café** (Opatovická 160) – Very hidden place in the city center which can be difficult to find but its calm garden is worth it.

## LOCAL STUDENT TIPS ON PLACES TO HANG OUT

### CAFÉS

#### €€€

**Černá Madona** (Celetná 569) – Café inside a cubistic house in the city center with one of the greatest offers of artisan desserts you can find in Prague. They taste as good as they look!

**Farm Letná** (Korunovační 923/17) – Insta-friendly place with very tasty meals and breakfasts.

**IPPA Café** (Jungmannova 30, Belgická 30, Tylovo náměstí 2, U Sovových mlýnů 501/7) – Café belonging to the International Prague Pastry Academy with many beautiful desserts including their dessert in the shape of a lemon.

**La Bohème Café** (Sázavská 2031/32) – Café that offers many alternative ways of coffee preparation with a very nice interior full of books. It is a great place for studying or just reading.

**VNITROBLOCK** – Hipster place with a restaurant, café, stores, and exhibitions.

#### Tips on study-friendly places:

- CAMP (Vyšehradská 51, Prague 2)
- Cafedu (Škrétova 490, Prague 2)
- Místo (Bubenečská 12, Prague 6)
- mazelab.coffee (Československé armády 729, Prague 6)
- Friends Coffee House (Palackého 719, Prague 1)



PHOTO BY VNITROBLOCK



PHOTO BY EMA ESPRESSO BAR



PHOTO BY ČERNÁ MADONA

## DO'S, DON'TS, AND TIPS IN PRAGUE BARS AND RESTAURANTS

- It is a common courtesy to tip in a restaurant if the service was satisfactory – the appropriate amount is approximately 5-15 % of the total price (locals often round up the price). We recommend tipping in cash.
- If you want to go to the restaurant during busy hours, make a reservation.
- Not all Czech restaurants and cafés accept cards - it is better to ask in advance or have cash on you.
- Most restaurants serve cheaper lunch menus between 11 AM and 3 PM.

## FAMOUS CITIES

There are many beautiful places to visit in the Czech Republic other than Prague. One of the most famous (and also very touristy) is *Český Krumlov*, a UNESCO Heritage site, located in the South. Its architecture is very similar to Prague but it is much smaller with a cozy atmosphere. *Brno*, the second biggest city in the Czech Republic, located in South Moravia, with its UNESCO Heritage site *Villa Tugendhat*, is definitely worth a visit. Another very famous cities are *Kutná Hora* and *Liberec* or *Olomouc* (located in Eastern Moravia). There are also many spa cities, the most famous of which is *Karlovy Vary* located in the Western part of the country. And last but not least, another famous place is *Telč*, a small city located in the South with colorful houses which almost look photoshopped.

## FAMOUS SIGHTS

*Karlštejn*, a castle close to Prague, which was built by King Charles IV., the founder of Charles University. The castle served as a place for safekeeping the crown jewels and other treasures. On the contrary, *Hluboká* castle looks like it came straight from a Disney movie and is located in the South of the Czech Republic. In the South-east, you can visit *Lednice-Valtice Area*, a cultural landscape offering many architectural sights, such as a castle or a minaret.

## NATURE

You can visit *Czech-Saxon Switzerland*, a national park which lies on the border between the Czech Republic and Germany, in the North of our country. It offers beautiful views and unusual rock formations. Quite close to it is another national park called *Czech Paradise* which can be easily reached by train. You can also hike to the highest point in the Czech Republic, *Sněžka* in the *Krkonoše* mountains.

For further tips and useful information, visit the **VisitCzechRepublic website**.



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# CZECH PHRASES AND USEFUL WORDS

## EVERYDAY CONVERSATION

Hello - informal	Ahoj
Hello - formal	Dobrý den
How are you?	Jak se máš?
I'm fine, thanks.	Mám se dobře, děkuji.
What is your name?	Jak se jmenuješ?
My name is...	Jmenuji se...
Can you speak English?	Mluvíš anglicky?
Yes.	Ano.
No.	Ne.
Goodbye	Na shledanou.
Please.	Prosím.
Thank you.	Děkuji.
Sorry.	Promiň.

## AT SCHOOL

Classroom	Učebna
Class / lecture	Přednáška
Room	Místnost
Floor	Patro
Library	Knihovna
Study room	Studovna
Book	Knih
Toilet	Toalety

## IN PUBLIC TRANSPORT

Bus	Autobus
Subway	Metro
Tram	Tramvaj
Bus / tram stop	Zastávka
Exit	Výstup
Next stop	Příští zastávka
Where is...?	Kde je?
How can I get to?	Jak se dostanu?
Left	Vlevo
Right	Vpravo
Straight on	Rovně
Departure	Odjezd
Arrival	Příjezd
Square	Náměstí

## SHOPPING

How much is...?	Kolik stojí...?
Receipt	Účtenka
Discount / sale	Sleva
Student discount	Studentská sleva
To pay	Zaplatit

## FOOD AND RESTAURANT

Can I order?	Mohu si objednat?
I would like...	Chtěl bych...
Can I ask you for...	Mohu Vás poprosit o...
Can I have the bill?	Mohu zaplatit?
I would like to pay.	Rád bych zaplatil.
Can I pay by card?	Mohu zaplatit kartou?
Beer	Pivo
One beer, please.	Jedno pivo, prosím.
Water	Voda
To drink	Pít
To eat	Jíst
Bread	Pečivo
Coffee	Kafe
Tea	Čaj
Dumplings	Knedlík
Meat	Maso
Beef	Hovězí
Chicken	Kuře
Fish	Ryba
Pork	Vepřové
Lamb	Jehněčí
Egg	Vejsce
Dairy	Mléčný
Milk	Mléko
Cheese	Sýr
Butter	Máslo
Gluten-Free	Bezlepkový
Gluten	Lepek
Flour	Mouka
Potatoes	Brambory
Rice	Rýže

## HEALTH

Chest pain	bolest na hrudi
Earache	bolest ucha
Headache	bolest hlavy
Sore throat	bolest v krku
Stomach ache	žaludeční bolest
Allergy	alergie
Bleeding	krvácení
Broken	zlomený
Burn	popálenina
Constipation	zácpa
Cramps	křeče
Cough	kašel
Diarrhea	průjem
Dizziness	závrať
Fever	horečka
Injury	úraz
Nausea	nevolnost
Poisoning	otrava
Rash	vyrážka
Sneezing	kýchání
Temperature	teplota

## NUMBERS

One	Jedna
Two	Dva
Three	Tři
Four	Čtyři
Five	Pět
Six	Šest
Seven	Sedm
Eight	Osm
Nine	Devět
Ten	Deset

## DAYS OF THE WEEK

Day	Den
Monday	Pondělí
Tuesday	Úterý
Wednesday	Středa
Thursday	Čtvrtek
Friday	Pátek
Saturday	Sobota
Sunday	Neděle

# USEFUL WEBSITES

## GUIDES AND NEWS

- Use it Guide: <https://www.use-it.travel/cities/detail/prague/>
- Honest Guide: <https://www.youtube.com/channel/Uct7oj318jVQi7vRbc1bNjJA>
- Honest Blog: <https://honest.blog>
- Pragulic – Prague through eyes of the homeless: <https://pragulic.cz/tours/?lang=en>
- Like a Local Guide: <https://www.likealocalguide.com/prague>
- Radio Prague International: <https://english.radio.cz/>
- Expats in the Czech Republic: <https://www.expats.cz/>
- VisitCzechRepublic: <https://www.visitczechrepublic.com/en-US/>

## CULTURE

- Go Out: <https://goout.net/cs/praha/>
- National Gallery: <https://www.ngprague.cz/en/>
- National Museum: <https://www.nm.cz>

## FOOD

- Wolt: <https://wolt.com>
- Dáme jídlo: <https://www.damejidlo.cz>
- Uber Eats: <https://www.ubereats.com>
- Online grocery store: <https://www.rohlik.cz/en-CZ>
- Online grocery store (in Czech): <https://www.kosik.cz/>
- Gastromapa: <https://gastromapa.hejlik.cz>

## TRANSPORT

- Connection Search - Prague <https://www.dpp.cz/en>
- Connection Search – Czech Republic  
<https://idos.idnes.cz/vlakyautobusymhdvse/spojeni/>  
<http://jizdnirady.idnes.cz/vlakyautobusy/spojeni/>

# MY LIFE IN PRAGUE

## CHECKLIST

- Get lost in Prague's Old Town streets
- Watch the astronomical clock on Old Town Square strike on the hour
- Go see Charles Bridge empty in late night or early morning
- Climb 299 steps to *Petřín* lookout tower
- Walk or cycle alongside the *Vltava* river
- Go to the only natural park in Prague - *Divoká Šárka* - for a hike
- Go visit various Prague districts and explore the wider city
- Explore another landmark outside of Prague
- Visit another country close to the Czech Republic
- Order a beer in Czech
- Have breakfast in one of Prague's breakfast places
- Try at least 5 different types of Czech beer
- Drink Kofola instead of Coca-Cola
- Try a typical Czech open-faced sandwich *chlebíček*
- Taste some of the traditional Czech dishes and pub foods such as *svíčková*, *knedlo-vepřo-zelo*, *smažák*, *guláš*, *bramboráky*, *nakládaný hermelín*, *utopenec*, *matjesy*

There is much more to be explored in Prague - make sure to add some of your own goals to the list!

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THIS SURVIVAL GUIDE WAS CREATED IN COLLABORATION BETWEEN  
THE INTERNATIONAL OFFICE OF THE FACULTY OF HUMANITIES AT  
CHARLES UNIVERSITY AND A FHS STUDENT AMBASSADOR,  
MS. TEREZA KOSTLÁNOVÁ.

**PRAGUE 2023**