

---

# Information for CU Exchange Students OUTSIDE the FHS

---

Thank you for your interest in courses provided by the Faculty of Humanities.

In general, the FHS courses listed as "Courses Available to Incoming Students" via the "Class" SIS Section (please see below) are **available to exchange students outside the FHS per available capacity (to be seen during the Add/Drop period to courses) and entry requirements** of individual courses.

Please note, however, that **enrolment cannot be guaranteed in advance** (neither by the IRO nor by the teachers).

**Therefore, please avoid selecting your core courses outside your CU host faculty.** If you list some of the FHS courses in your Learning Agreement, please consider some backup choices from the course offerings of your host CU faculty too.

List of the FHS Courses When selecting courses, also please keep in mind that most of your courses must be with your CU HOST Faculty.

On the [SIS](#), the FHS courses in foreign languages available to exchange students may be searched by filtering the Faculty of Humanities and the "Class" -Courses available to incoming students - via the [SUBJECTS](#) section and the appropriate semester.

If needed, change the academic year via the „Setup“ tab.

- BA courses are assigned with "YB...." course codes, while MA courses with "YM....." codes.
- When viewing the list, please note that those courses listed with the **"YBAU"course codes** (the AEP courses - previously UPCES) and the **"YBAC"course codes** (the CET courses) are held in cooperation with our [partner institutions](#) and there are **some special enrolment restrictions** that you need to be aware of, please see below.
- When selecting courses for your Learning Agreement, please consider the course offer available at the time of applying and note that it is subject to change.

It will be possible to change courses during the add/drop period to courses at the beginning of the semester.

The offer for the next academic year (semester) will be a modification of the current academic year course offerings.

Some of the current courses might not be offered any longer, while some new courses will be introduced to provide a reasonable number of courses in the field of broad Humanities and Social Sciences.

Please keep in mind that **most of your courses must be with your CU HOST Faculty.**

Enrolment to a CourseVia the Student Information System (SIS) during the add/drop period at the beginning of the semester.

Students **register for the courses in** [a standard way via the SIS](#) **during the add/drop period.**

For the exact **start and end date**, please, see the [FHS academic calendar](#). Please, note that **the dates may differ from those at your host CU faculty.**

- If capacity is full at the beginning of the add/drop period, we recommend you keep checking as spots may become available during the process.
- Please note that if there is a **requisite course(s)** assigned to some of the courses, the system does not allow you to enroll.

**Please note** that in the case of [AEP courses](#) (previously UPCES), the YBAU-coded ones, the courses require online registration in the SIS before attending the first class. **Please, do not email teachers with requests for additional enrolment, as neither the teachers nor the staff can add students above course capacity.** For detail information please see the course information on the SIS (the Registration requirements section).

If interested in any of the [CET courses](#), the YBAC-coded ones, please, note that these courses are available **in spring semesters only for those exchange students who are spending a full academic year at Charles University.** For detail information please see the course information on the SIS (the Registration requirements section).

Course Validation RequestWhen enrolling a course on the SIS that requires validation.

If you are requested to "validate" a particular course when enrolling in the Student Information System, you find the instructions [here](#).

Please note that if the course is approved, **it is still necessary to enrol it in a separate additional step in the same way as other courses.**

