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# Tuition Fees

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- Tuition fees are to be paid each academic year.
- The tuition fee is generated by the Student Information System as soon as the student enrolls in the next year of study.
- The fee is generated in full for the entire academic year – however, you can request that the tuition fee be split into instalments to be paid throughout the academic year to make the payment more manageable.
  - If interested, please, contact the [Student Administration Office](#) so we can arrange your instalment schedule.

## Tuition Fee Appeal

- If there are any serious reasons which prohibit you from continuing your studies and paying the tuition fee (e.g. health or other reasons which can be substantiated), you can appeal the tuition charges.
- Please, contact the [Student Administration Office](#) and we can explain the appeal procedure to you.

## Payment information in EUR

Please, be aware that the account below is intended **only for payments in euros (€)**.

<b>Bank:</b>	Komerční banka
<b>Account Number:</b>	51-1042010287/0100
<b>Account Name:</b>	Univerzita Karlova, Fakulta humanitních studií
<b>IBAN:</b>	CZ9101000000511042010287
<b>SWIFT:</b>	KOMBCZPPXXX

## Payment information in CZK

The amount in euros must be converted into crowns at the current exchange rate of the Czech National Bank.

<b>Bank:</b>	Komerční banka
<b>Account Number:</b>	27-1842600277/0100
<b>Account Name:</b>	Univerzita Karlova, Fakulta humanitních studií
<b>IBAN:</b>	CZ86 0100 0000 2718 4260 0277
<b>SWIFT (BIC):</b>	KOMBCZPPXXX