

# Elections at FHS- how to do it

1. Go online to <https://volby.is.cuni.cz>

2. Log in with your SIS number and password

You will see a list of open votes (students voting for the AS CU Student Curia and AS FH CU Student Curia; academics voting for the AS CU Teacher Curia and AS FH CU Teacher Curia):

The screenshot shows the 'Seznam hlasování' page. The main content area displays a table with the following information:

Název	Od	Do	Stav
Volby na FHS UK 2021 návod	18.11.2021 0:00	18.11.2021 15:00	<input type="checkbox"/>

Below the table, it says 'Nalezen 1 záznam.' (1 record found).

The list will include all the elections you are eligible to vote in. You can tell if you have already voted in these elections by the square on the right-hand side.

3. Now click on the election you want to vote in. A list of candidates will appear:

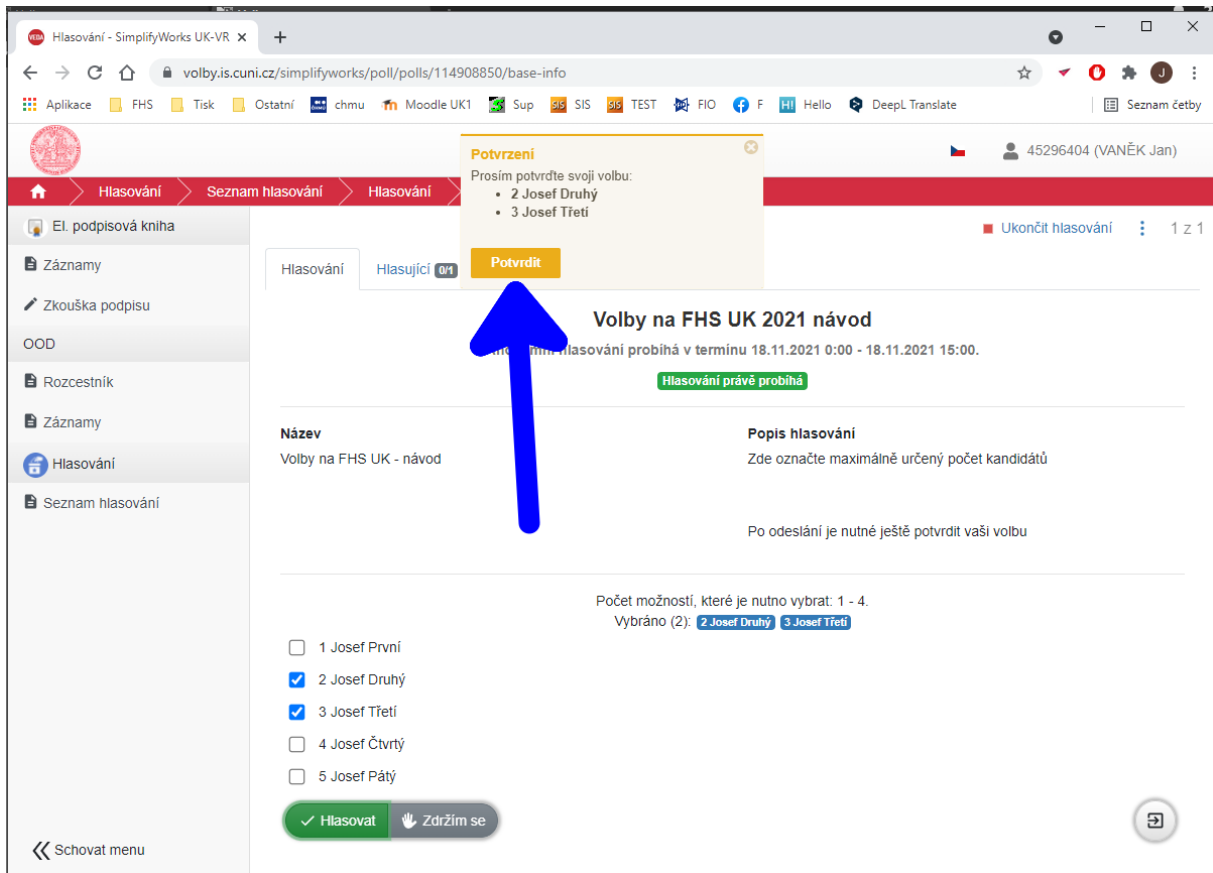
The screenshot shows the 'Hlasování' page for the election 'Volby na FHS UK 2021 návod'. The page displays the following information:

- Název:** Volby na FHS UK - návod
- Popis hlasování:** Zde označte maximálně určený počet kandidátů
- Stav:** Hlasování právě probíhá
- Podmínky:** Počet možností, které je nutno vybrat: 1 - 4. Vybráno (2): 2. Josef Druhý, 3. Josef Třetí
- Candidates:**
  - 1. Josef První
  - 2. Josef Druhý
  - 3. Josef Třetí
  - 4. Josef Čtvrtý
  - 5. Josef Pátý
- Buttons:** Hlasovat, Zdržím se

4. **Tick the candidates you want to vote for.** If you check more than allowed, you cannot submit the election.

5. **Now press the Vote button (“Hlasovat”).** If you wish to abstain from voting, press the Abstain button (“Zdržím se”).

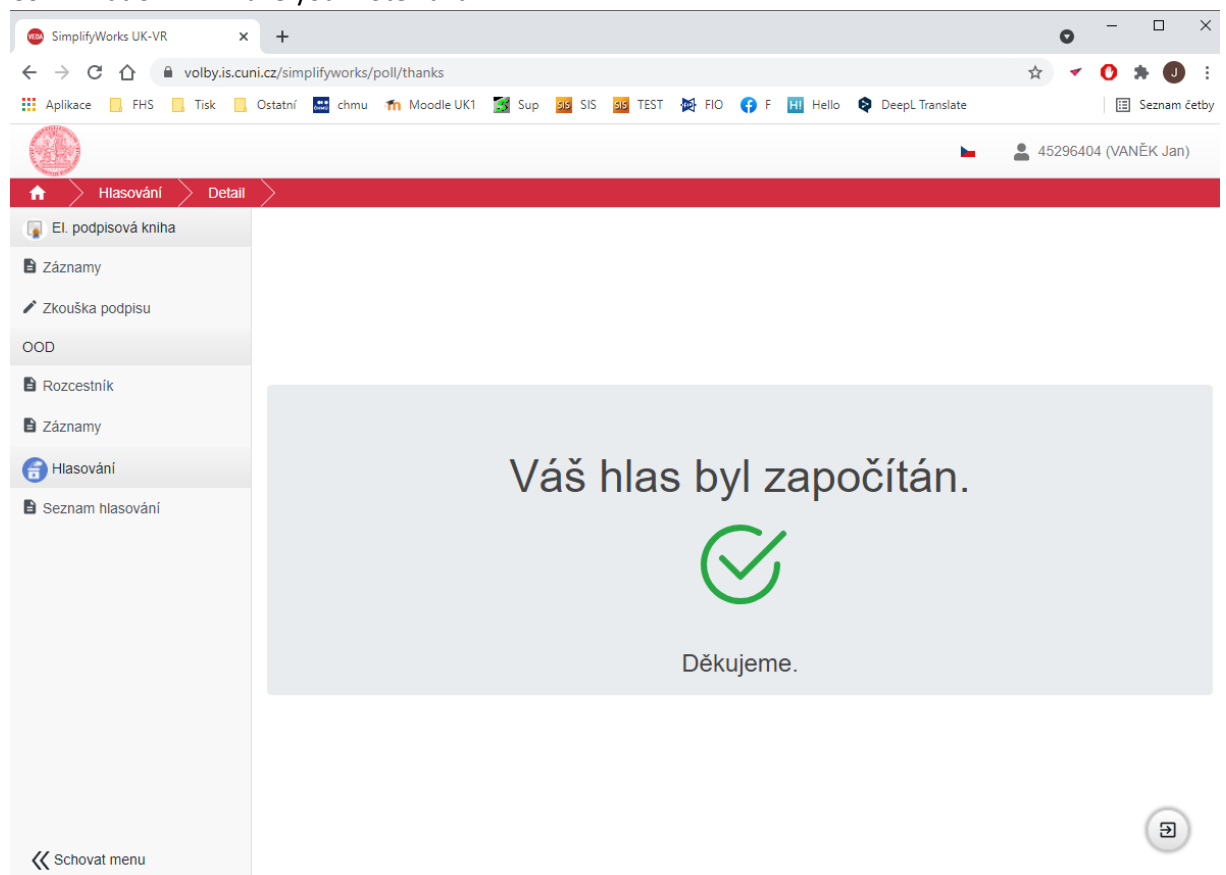
Your choice still needs to be confirmed:



The screenshot shows a web browser window with the URL `volby.is.cuni.cz/simplifyworks/poll/polls/114908850/base-info`. The page title is "Hlasování - SimplifyWorks UK-VR". The user is logged in as "45296404 (VANĚK Jan)". The main content area displays "Volby na FHS UK 2021 návod" and "Hlasování právě probíhá". A confirmation dialog box is open, asking the user to confirm their vote for "2 Josef Druhý" and "3 Josef Třetí". A blue arrow points to the "Potvrdit" button in the dialog. Below the dialog, the voting options are listed: "1 Josef První", "2 Josef Druhý" (checked), "3 Josef Třetí" (checked), "4 Josef Čtvrtý", and "5 Josef Pátý". The "Hlasovat" button is highlighted in green.

6. **Press the Confirm button.**

Confirmation will make your vote valid:



The screenshot shows the "thanks" page of the voting interface, with the URL `volby.is.cuni.cz/simplifyworks/poll/thanks`. The page displays a large green checkmark icon and the text "Váš hlas byl započítán. Děkuje." (Your vote has been counted. Thank you). The user is logged in as "45296404 (VANĚK Jan)". The page title is "Hlasování - SimplifyWorks UK-VR".

7. That concludes the vote.

8. **You may proceed with the election of the second senate (see point 3).**

It is not possible to repeat the election. Once the election is over, you can see the results under the **Completed tab** (“*Dokončené*”) - please note that these are provisional results and must be confirmed by the Electoral Commission:

The screenshot shows a web browser window with the URL `volby.is.cuni.cz/simplifyworks/poll/polls`. The page title is "Seznam hlasování - SimplifyWorks". The user is logged in as "45296404 (VANĚK Jan)". The interface has a red header with "Hlasování" and "Seznam hlasování" tabs. A left sidebar contains navigation options: "EI. podpisová kniha", "Záznamy", "Zkouška podpisu", "OOD", "Rozcestník", "Záznamy", "Hlasování", and "Seznam hlasování". The main content area has a "Filtr" button and a "Začít..." button. There are three tabs: "Aktuální", "Naplánované", and "Dokončené". The "Dokončené" tab is selected. Below the tabs, there is a table with one row: "Volby na FHS UK 2021 návod" with start time "18.11.2021 0:00" and end time "18.11.2021 15:00". Below the table, it says "Nalezen 1 záznam." Two blue arrows point to the "Dokončené" tab and the end time of the poll.

Případné technické problémy hlase, prosím, na [oit@fhs.cuni.cz](mailto:oit@fhs.cuni.cz).