
International Office

Contact

The International Office is in charge of both the incoming non-degree students and outgoing degree students from the Faculty of Humanities.

Requests for information regarding the application procedure for degree studies at the Faculty of Humanities to be addressed to the Student Administration Office, detailed information on admission as well as contacts is available at [the Admissions section](#) .

E-mail: international@fhs.cuni.cz

Address:

Faculty of Humanities, Charles University

International Office

U Kříže 8

158 00 Prague 5 - Jinonice

Czech Republic

Office: 6018 (6th floor, building B)

Phone: (+420) 251 080 334

Facebook: [Zahraniční oddělení FHS UK](#) (in Czech), [closed group for incoming international students](#)

Office hours

For **INCOMING** (non-degree) students see [Lenka Lukešová](#) .

For **OUTGOING** (degree) students see [Véronique Lowther-Harris](#) .

Staff

doc. MUDr. Iva HOLMEROVÁ, Ph.D.

Vice-Dean for International Affairs

Iva.Holmerova@fhs.cuni.cz

Office hours

Tuesday (upon previous arrangement)

<p>Lenka LUKEŠOVÁ Departmental Coordinator Lenka.Lukesova@fhs.cuni.cz</p> <p>INCOMING students academic mobility CEEPUS</p> <p>Office hours Mon: 10–1 pm Tue: 10–12 + 1–2 pm Wed: 10-12 + 2–4 pm Thu: 2-4 pm Fri: 11-1 pm</p> <p>If you would like to arrange an individual meeting, it is possible if you contact me in advance.</p> <p>Changes of the office hours:</p>	<p>Véronique LOWTHER-HARRIS Departmental Coordinator Veronique.Lowther-Harris@fhs.cuni.cz</p> <p>OUTGOING students academic mobility Erasmus+ Traineeships</p> <p>Office hours Tue: 10-12 + 2-4 pm Wed: 10-11 + 2-4 pm Thu: 10-12 + 2-4 pm</p> <p>If you would like to arrange an individual meeting, it is possible if you contact me in advance.</p> <p>Changes of office hours: On the 26th of June, the office hours will end at 3 pm</p>
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SUMMER OFFICE HOURS (1. 7. - 31. 8.)

<p>Office hours during July and August upon email arrangement</p> <p>Holiday: 1. - 12. 7.</p>	<p>Wed: 10-12 + 2-4 pm Thu: 1-3 pm</p> <p>If you would like to arrange an individual meeting, it is possible if you contact me in advance.</p> <p>Holiday: 3. - 17. 7. Work trip: 25. 8. - 1. 9.</p>
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Documents for download

- [SIS Exam Dates](#)
- [Confirmation of Study Period](#)
- [Copy and Print](#)
- [Registration to course in the SIS](#)
- [AKVA classroom](#)
- [CU Chorus](#)
- [Information Brochure](#)

Further information

CAMPUS:
[Jinonice, Veleslavín, Máchova](#)
[CERGE-EI](#)