Contact
The International Office is in charge of both the incoming non-degree students and outgoing degree students from the Faculty of Humanities. Requests for information regarding the application procedure for degree studies at the Faculty of Humanities to be addressed to the Student Administration Office, detailed information on admission as well as contacts is available at the Admissions section.

E-mail: international@fhs.cuni.cz
Address: Faculty of Humanities, Charles University International Office U Kříže 8 158 00 Prague 5 - Jinonice Czech Republic Office: 6018 (6th floor, building B) Phone: (+420) 251 080 334 Facebook: Zahranční oddělení FHS UK (in Czech), closed group for incoming international students

Office hours
For INCOMING (non-degree) students see Lenka Lukešová.
For OUTGOING (degree) students see Helena Čechurová.

Staff

<table>
<thead>
<tr>
<th>Lenka LUKEŠOVÁ</th>
<th>Helena ČECHUROVÁ</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Coordinator</td>
<td>Departmental Coordinator</td>
</tr>
<tr>
<td><a href="mailto:Lenka.Lukesova@fhs.cuni.cz">Lenka.Lukesova@fhs.cuni.cz</a></td>
<td><a href="mailto:Helena.Cechurova@fhs.cuni.cz">Helena.Cechurova@fhs.cuni.cz</a></td>
</tr>
</tbody>
</table>

**INCOMING students**
academic mobility

**Office hours**
Mon: 10:00 - 12:30
Tue: 10:00 - 12:30
Wed: 12:30 - 15:30
Thu: 12:30 - 15:30
Fri: 10:00 – 12:30

If you would like to arrange an individual meeting, it is possible if you contact me in advance.

Office hours are cancelled from March 11 until further notice. Please contact us via e-mail.

<table>
<thead>
<tr>
<th>Nikola SKLADANOVÁ</th>
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<tbody>
<tr>
<td>Vice-Dean for International Affairs</td>
</tr>
<tr>
<td><a href="mailto:Nikola.Skladanova@fhs.cuni.cz">Nikola.Skladanova@fhs.cuni.cz</a></td>
</tr>
</tbody>
</table>

**OUTGOING students**
Erasmus+ Traineeships

**Office hours**
Tue: 10-12 + 2-4 pm
Wed: 10-11 + 2-4 pm
Thu: 10-12 + 2-4 pm

If you would like to arrange an individual meeting, it is possible if you contact me in advance.

Office hours are cancelled from March 11 until further notice. Please contact us via e-mail.
Documents for download

- Prague Leaflet
- SIS Exam Dates
- Confirmation of Study Period
- Copy and Print
- Registration to course in the SIS
- AKVA classroom
- CU Chorus
- Information Brochure

Further information

CAMPUS:
- Jinonice, Veleslavín, Máchova
- CERGE-EI