
Visa & immigration



If you are coming to study at our Faculty from one of the states with visa obligation (a list of these states can be found on the [website of the Czech Ministry of Foreign Affairs](#)), you need to go through the visa approval process. Depending on your purpose of travel and your future plans, you can apply for a **short-term** and **long-term visa** as well as a **long-term residence permit**.

A short-term stay is governed by the further conditions of the visa granted, i.e. the number of entries (visas for one, two or multiple entries), territorial validity (visas valid for the entire Schengen Area or a visa with limited territorial validity for selected member states) and also the visa expiry date and the length of permitted stay for which the consulate has granted according to the intended trip.

Both the long-term visa and long-term residence permit are issued when the stay on the territory of the Czech Republic is expected to exceed 3 months. However, long-term residence permit is intended mainly for people expecting to stay in the Czech Republic for a longer period of time while long-term visas are issued for a time period of maximum 1 year. You can find out more about this distinction on the [Ministry of Foreign Affairs website](#) .

Our Responsibilities

In the case of our Bachelor's programme, Liberal Arts and Humanities, we will send you an invitation to attend the entrance exam which you can use for your short-term visa application, if necessary. The invitation will be sent to the

address which you provided in your application. Please, keep in mind that the sooner you submit and pay your application, the sooner the exam invitation will be sent to you and you can begin the process of getting your visa. The first batch of invitations is usually sent some time in the beginning of February.

If you are accepted into your chosen study programme, the Faculty will send you an **enrolment invitation**. The enrolment invitation is not an equivalent to the Letter of Acceptance which you will need to provide in your visa application process. The official Letter of Acceptance, based on which you can apply for your long-term visa/residence permit, will be sent to you only when you have completed all of the relevant admission requirements – i.e. completing the exam/submitting relevant documents **and** providing the Faculty with a recognised/nostrified proof of previous education.

We advise that you start the process of recognition or nostrification of your diploma as soon as possible so that unnecessary delays are avoided. You are advised to send a notarised copy of your previous education diploma as soon as you are officially admitted into the study programme of your choice - visa application as well as the recognition or nostrification procedure can both be lengthy and complicated. ***If you are experiencing any issues during your visa application process, please, let us know at study@fhs.cuni.cz .***

Other Documents

Apart from the documents that confirm your reason of stay in the Czech Republic, you will also need to provide the authorities with proof of long-term accommodation where you will be staying for the respective length of the visa.

If you want to live in the university dorms, our Faculty's Student Administration Office **can help you with booking your room at one of the CU dormitories**. You will be asked to fill out a simple form and pick your preferred dorm(s) – we suggest that you browse the available offer of dormitories and student residences which can be found on the CU [Dormitories and Refectories webpage](#) . Please, be aware that student housing is currently very popular and can be booked out during the summer months. Most students make their reservations in late May and throughout June. **Because of this, we recommend that you make a reservation as soon as possible.**

If you choose to live outside University premises, you have to make sure to complete all of the necessary steps on your own.

Together with accommodation, you may also need to purchase relevant health insurance for the length of your stay in the Czech Republic. Together with these documents you may also need to provide proof of funds, i.e. demonstrate your ability to finance your stay in the Czech Republic. The exact details, as well as the relevant procedures, are all described on the [website of the Czech Ministry of Interior](#) .

Upon Arrival

All non-EU (and non-EEA) students are legally obliged to register with the [Foreign Police](#) within 3 days of their arrival, if it has not been done by the accommodation provider (e.g. Student's residence hall, hostel, hotel etc.). Students who applied for a long-term (or permanent) residence permit at a Czech Embassy and received a visa in their passport for 1 entry may also perform the obligation of registration to the Ministry of the Interior (MOI) within 3 working days to provide biometric data. You can read more about this step on [the Ministry of Interior website](#) .

Where To Go?

To complete the visa approval process, you can schedule a visit at the **Department for Asylum and Migration of the Ministry of Interior in Prague**. The new MOI office is intended for students who are required to get a visa to enter the Czech Republic. The office address is [Hládkov 682/9, Prague 6](#) (right next to the building of the CU dormitory, Kolej Komenského).