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# Vacation

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FHS employees are asked to kindly note that their vacation is to be taken as specified below:

- **academic workers** are to take at least 6 weeks of their vacation up to September 30th, and the rest of their vacation up to December 31st.
- **other workers** should take at least 3 weeks of their vacation up to September 30th, and the rest of their vacation up to December 31st.

**Transferred vacation** from the previous year is to be taken in its entirety up to June 30th. In special cases, a week, i.e. **5 work days**, of vacation may be transferred to the following year. The transfer is subject to the Dean's decision. FHS workers with a **fixed-day contract** are obliged to take all their vacation before the end of their contract.

The vacation of workers on **maternity leave** is defined by the Labour Code.

