



FACULTY  
OF HUMANITIES  
Charles University

**ERASMUS+ KEY DATA SHEET**

<b>Full Legal Name</b>	<b>Faculty of Humanities, Charles University (FHS CU)</b>
<b>CU Erasmus Code</b>	CZ PRAHA07
<b>CU Organisation ID</b>	E10209245
<b>New Address and Location</b>	<b>Pátkova 2137/5 182 00 Prague 8 – Libeň, Czech Republic</b>
<b>Website</b>	<b><a href="https://fhs.cuni.cz/FHSENG-1.html">fhs.cuni.cz/FHSENG-1.html</a></b>
<b>Head of the Institution (Dean)</b>	Ing. arch. Mgr. Marie PĚTOVÁ, Ph.D.
<b>FHS CU ERASMUS COORDINATORS</b>	
<b>INCOMING STUDENTS</b>	Ms Lenka LUKEŠOVÁ <a href="mailto:lenka.lukesova@fhs.cuni.cz">lenka.lukesova@fhs.cuni.cz</a>
<b>OUTGOING STUDENTS</b>	Ms Anežka NOVOTNÁ <a href="mailto:anezka.novotna@fhs.cuni.cz">anezka.novotna@fhs.cuni.cz</a>
<b>FHS International Office Address</b>	<b>Pátkova 2137/5 182 00 Prague 8 – Libeň, Czech Republic.</b>
<b>General e-mail</b>	<a href="mailto:international@fhs.cuni.cz">international@fhs.cuni.cz</a>
<b>International Student Website</b>	<a href="https://fhs.cuni.cz/FHSENG-348.html">fhs.cuni.cz/FHSENG-348.html</a>
<b>CU EUROPEAN OFFICE</b>	
<b>Institutional Erasmus Coordinator</b>	Ms Ester BROŽOVÁ <a href="mailto:ester.brozova@ruk.cuni.cz">ester.brozova@ruk.cuni.cz</a>
<b>Address</b>	Charles University, European Office, Ovocný trh 3, 116 36 Prague 1, Czech Republic
<b>Erasmus General Website</b>	<a href="https://cuni.cz/UKEN-145.html">cuni.cz/UKEN-145.html</a>

<b>APPLICATION PROCEDURE</b>	
<b>Nomination</b>	A sending institution nominates its students via online nomination form.
<b>Nomination Deadline</b>	Winter semester / academic year: <b>April 15</b> Summer semester: <b>September 15</b>
<b>Application Deadline</b>	Winter semester / academic year: <b>May 15</b> Summer semester: <b>October 15</b>
<b>On-line Registration Application Form</b>	<a href="https://fhs.cuni.cz/FHSENG-349.html#3">fhs.cuni.cz/FHSENG-349.html#3</a> Students must first apply online and only then submit their duly signed Learning Agreement.
<b>ACADEMIC INFORMATION</b>	
<b>Academic Calendar</b>	The academic year is organised in two semesters. Each semester consists of a teaching period followed by an examination period. <b>Winter Semester:</b> mid-September to mid-February <b>Summer Semester:</b> mid-February to end of June
<b>Orientation Week</b>	Before the beginning of each semester, all new exchange students are expected to attend the FHS Orientation Week.
<b>Subject Area</b>	<b>Humanities</b> Even though the course offer may vary each academic year, a reasonable number of courses in the field of broad Humanities and Social Sciences is provided every semester.
<b>Course Information</b>	<a href="https://fhs.cuni.cz/FHSENG-350.html">fhs.cuni.cz/FHSENG-350.html</a>
<b>Course Selection Learning Agreement</b>	Students can select courses across all BA and MA study programmes at FHS, unless there are specific entry requirements for the respective courses. Students may also choose courses that are offered by other CU faculties, but these must not comprise more than 49 % of all courses. All nominees will receive guidelines on designing their Learning Agreement via email.
<b>Language of Instruction</b>	<b>English</b> (some courses are also held in German and French) Students must have a sufficient knowledge of English (B2 according to CEFR). No language certificate is required. We may additionally ask for a proof of student's language proficiency, should we have any doubts regarding his/her level of English.
<b>ECTS and Grading</b>	We use ECTS credit system and students' performance is graded on 4 point grading scale (1, 2, 3, 4), with "3" as the minimum passing grade. Transcripts of Records indicates both the FHS grade and the corresponding ECTS grade.
<b>ACCOMMODATION</b>	
<b>Students</b>	<a href="https://cuni.cz/UKEN-365.html">cuni.cz/UKEN-365.html</a>
<b>Staff</b>	<a href="https://fhs.cuni.cz/FHSENG-530.html">fhs.cuni.cz/FHSENG-530.html</a> Staff should contact their contact person at the FHS, CU.
<b>VISA</b>	
<b>General Information</b>	<a href="https://cuni.cz/UKEN-366.html">cuni.cz/UKEN-366.html</a>