



**FACULTY  
OF HUMANITIES**  
Charles University

**ERASMUS+ KEY DATA SHEET**

<b>Full Legal Name</b>	<b>Faculty of Humanities, Charles University (FHS CU)</b>
<b>CU Erasmus Code</b>	CZ PRAHA07
<b>CU PIC Code</b>	999923434
<b>Address</b>	U Kříže 8, 158 00 Prague 5 – Jinonice, Czech Republic
<b>Website</b>	<a href="https://fhs.cuni.cz/FHSENG-1.html">fhs.cuni.cz/FHSENG-1.html</a>
<b>Head of the Institution (Dean)</b>	Ing. arch. Mgr. Marie PĚTOVÁ, Ph.D.
<b>FHS CU ERASMUS COORDINATORS</b>	
<b>INCOMING STUDENTS</b>	Ms Lenka LUKEŠOVÁ <a href="mailto:lenka.lukesova@fhs.cuni.cz">lenka.lukesova@fhs.cuni.cz</a>
<b>OUTGOING STUDENTS</b>	Ms Véronique LOWTHER-HARRIS <a href="mailto:veronique.lowther-harris@fhs.cuni.cz">veronique.lowther-harris@fhs.cuni.cz</a>
<b>Address</b>	FHS CU International Office, U Kříže 8, 158 00 Prague 5, Czech Republic
<b>General e-mail</b>	<a href="mailto:international@fhs.cuni.cz">international@fhs.cuni.cz</a>
<b>International Student Website</b>	<a href="https://fhs.cuni.cz/FHSENG-348.html">fhs.cuni.cz/FHSENG-348.html</a>
<b>CU EUROPEAN OFFICE</b>	
<b>Institutional Erasmus Coordinator</b>	Ms Ivana HERGLOVÁ <a href="mailto:ivana.herglova@ruk.cuni.cz">ivana.herglova@ruk.cuni.cz</a>
<b>Address</b>	Charles University, European Office, Ovocný trh 3, 116 36 Prague 1, Czech Republic
<b>Erasmus General Website</b>	<a href="https://cuni.cz/UKEN-145.html">cuni.cz/UKEN-145.html</a>

<b>APPLICATION PROCEDURE</b>	
<b>Nomination</b>	Students ought to be nominated via e-mail at <a href="mailto:international@fhs.cuni.cz">international@fhs.cuni.cz</a>
<b>Application Deadline</b>	Winter semester and full academic year: <b>June 15</b> Summer semester: <b>October 31</b>
<b>On-line Registration Application Form</b>	<a href="http://fhs.cuni.cz/FHSENG-349.html#3">fhs.cuni.cz/FHSENG-349.html#3</a> Students must first apply online and only then submit their duly signed Learning Agreement.
<b>ACADEMIC INFORMATION</b>	
<b>Academic Calendar</b>	The academic year is organised in two semesters. Each semester consists of a teaching period followed by an examination period. <b>Winter Semester:</b> mid-September to mid-February <b>Summer Semester:</b> mid-February to end of June
<b>Orientation Week</b>	Before the beginning of each semester, all new exchange students are expected to attend the FHS Orientation Week.
<b>Subject Area</b>	<b>Humanities</b> Even though the course offer may vary each academic year, a reasonable number of courses in the field of broad Humanities and Social Sciences is provided every semester.
<b>Course Information</b>	<a href="http://fhs.cuni.cz/FHSENG-350.html">fhs.cuni.cz/FHSENG-350.html</a>
<b>Course Selection Learning Agreement</b>	Students can select courses across all departments within the FHS as well as across BA and MA study programmes, unless there are specific entry requirements for the respective courses. Students may also choose courses that are offered by other CU faculties, but these must not comprise more than 49 % of all courses. All nominees will receive guidelines on designing their Learning Agreement via email.
<b>Language of Instruction</b>	<b>English</b> (some courses are also held in German and French) Students must have a sufficient knowledge of English (B2 according to CEFR). No language certificate is required. We may additionally ask for a proof of student's language proficiency, should we have any doubts regarding his/her level of English.
<b>ECTS and Grading</b>	We use ECTS credit system and students' performance is graded on 4 point grading scale (1, 2, 3, 4), with "3" as the minimum passing grade. Transcripts of Records indicates both the FHS grade and the corresponding ECTS grade.
<b>ACCOMMODATION</b>	
<b>General Website</b>	<a href="http://cuni.cz/UKEN-365.html">cuni.cz/UKEN-365.html</a>