1) Start by logging into your online application and then choose *Progress*.

2) Then choose *Proof of Education*.

3) Fill out the information about your high (secondary) school if you are applying for a Bachelor's programme, or about your university if you are applying for a Master's programme.

In the box *Education proven by*: choose:

If you are applying for a *Bachelor's programme*:
- *a foreign document concerning a foreign secondary education (it will be assessed)*

If you are applying for a *Master's programme*:
- *a foreign document concerning a foreign higher education (it will be assessed)*

4) Then submit PDF copies of your documents and click on *Save changes.*

If you already have your documents available, you can submit scanned copies of all pages as an attachment to this request. Please note that the documents must also be physically sent as hard copies via post to the address of the faculty. In case of the automatic equivalency it is not neccessary to send your diploma by post – it will be sufficient to submit it in person during the enrollment to studies.

Attachment: Diploma and its supplement.pdf 🔍❌ Documents for assessment of foreign education

1. - 🔍❌ Documents for assessment of foreign education

2. Save changes

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5) The system will prompt you to pay the *fee*; the fee must be paid online by card.

Fee

Pay 960 CZK by card online

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6) If you need to submit additional attachments, you may do so after the request is filled. Log into your online application, open the *Proof of Education* section, submit the documents, and click on *Upload file*.

Upload an attachment to my application

Attachment type: Documents for assessment of foreign education

1. File: - 🔍❌

Upload file **2.**