
Recognition of Foreign Diplomas and Degrees

I am applying for:

[Bachelor's programme](#)

[Master's programme](#)

[Doctorate programme](#)

Bachelor's programme

Providing proof of previous education is a mandatory part of the Faculty's admission process. If you graduated outside the Czech Republic, you must undergo a procedure to get your previous education recognised. You can only skip the recognition process if your documents are of an automatic equivalency. We recommend that you familiarize yourself with the rules and schedule the steps you must complete to facilitate the process.

The deadline for submitting proof of previous education is **September 30**.

You can choose either **nostrification** or **recognition by the Faculty**.

The nostrification certificate has lifelong validity, whereas recognition by the Faculty is valid only for one admission procedure at one Faculty. Please note that in the case of secondary education, nostrification requests are processed by Prague City Hall or other relevant Regional Authorities.

Nostrification

Nostrification documents are issued by Regional Authorities ("krajský úřad"), the Metropolitan Authority of the Capital City of Prague ("Magistrát hlavního města Prahy"), or the Ministry of Education, Youth and Sports. Please, keep in mind that it is a time-consuming process and might take up to 3 months to be finished and costs 1,000 CZK. For further information, please visit these websites:

[The Division of Education, Youth, and Sport of the Prague City Hall](#)

[The Ministry of Education, Youth, and Sport of the Czech Republic](#)

Recognition by the faculty If you applied to our Bachelor's programme, you need to prepare documents confirming your secondary (high school) education, i.e. diploma and transcript of records.

How to request recognition by the Faculty:

We have prepared a step-by-step guide for applicants on how to request recognition by the Faculty; you can find it [here](#). Please, note that you have to pay a fee of 960 CZK in order to get your previous education verified at our Faculty.

[You can find a tutorial on how to submit a recognition request and pay the recognition fee via your online application here.](#)

All submitted documents must be translated into Czech or English. Documents in other languages will not be accepted. Please, note that a certified translation is not enough - the translation must be overseen by a notary. If your documents were issued in English or have already been translated into English, you do not need to get a notarized translation; this also applies to bilingual documents (i.e. English and Spanish).

Please, note that additional verification (apostille or super-legalization) may be required. Refer to the list of states and respective verification methods below to find out whether further verification is needed in your case.

[List of states and the respective verification requirements](#)

The Faculty of Humanities itself oversees the recognition process; it is valid only for one admission procedure at the Faculty.

For more information, contact us at study@fhs.cuni.cz.

International Baccalaureate (IB) and European Baccalaureate (EB)

International Baccalaureate (IB)

If you are a holder of an International Baccalaureate (IB), then your documents do not have to go through the recognition by the Faculty or through nostrification process if they have been submitted from 1st March, 2025.

If you have submitted your request before the said date, please contact us at study@fhs.cuni.cz

Please, note that Charles University now accepts only electronic copies of IB Transcripts which must be sent via the International Baccalaureate Information System.

European Baccalaureate (EB)

If you are a holder of an European Baccalaureate (EB), then your documents do not have to go through the recognition by the Faculty or nostrification process.

Automatic equivalency

Matriculation examination certificates issued in Slovakia, Poland, Hungary, or Slovenia are deemed automatically equivalent in the Czech Republic by its international agreements with the abovementioned countries (further information is available [here](#)). However, in the case of Poland, Hungary, and Slovenia, we strongly recommend contacting us first before submitting the document.

We also recommend that graduates of Czech-based international secondary schools contact us before submitting the documents since diplomas issued by international secondary schools based in the Czech Republic usually need to be nostrified/recognised.

Master's programme

Providing proof of previous education is a mandatory part of the Faculty's admission process. If you graduated outside the Czech Republic, you must undergo a procedure to get your previous education recognised. You can only skip the recognition process if your documents are of an automatic equivalency. We recommend that you familiarize yourself with the rules and schedule the steps you must complete to facilitate the process.

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Nostrification

Nostrification documents are issued by several universities of the Czech Republic; while you can choose a different university than the one you apply to, it should at least offer a similar programme to your previous studies to make the process easier. Naturally, we recommend to visit Charles University's Rectorate first.

Please, keep in mind that it is a time-consuming process and might take up to 2 months to be finished and costs 3,000 CZK. For further information, please visit these websites:

[Charles University's Rectorate](#)

[The Ministry of Education, Youth, and Sport of the Czech Republic](#)

Recognition by the Faculty If you applied for one of our Master's programs, prepare documents confirming your higher (university) education - Bachelor's/Master's diploma and diploma supplements.

How to request recognition by the Faculty:

We have prepared a [guide for applicants](#) on how to request recognition by the Faculty.

Please, note that you have to pay a fee of 960 CZK in order to get your previous education verified at our Faculty.

[You can find a tutorial on how to submit a recognition request and pay the recognition fee here.](#)

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[List of states and the respective verification requirements](#)

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For more information, contact us at study@fhs.cuni.cz .

Automatic equivalency

Some university diplomas issued in Slovakia, Poland, Hungary, or Slovenia are deemed automatically equivalent in the Czech Republic by its international agreements with the abovementioned countries (further information is available [here](#)). However, we strongly recommend contacting us first before submitting the document.

Doctorate programme

Providing proof of previous education is a mandatory part of the Faculty's admission process. If you graduated outside the Czech Republic, you must undergo a procedure to get your previous education recognised. We recommend that you familiarize yourself with the rules and schedule the steps you must complete to facilitate the process.

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Please, keep in mind that it is a time-consuming process and might take up to 2 months to be finished and costs 3,000 CZK. For further information, please visit these websites:

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[The Ministry of Education, Youth, and Sport of the Czech Republic](#)

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Please, note that additional verification (apostille or super-legalization) may be required. Refer to the list of states and respective verification methods below to find out whether further verification is needed in your case.

[List of states and the respective verification requirements](#)

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For more information, please visit the [Doctoral Studies' site](#) , as the recognition process for doctoral studies is in their hands.

Automatic equivalency

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