RULES OF STUDY
AT THE FACULTY OF HUMANITIES
OF CHARLES UNIVERSITY

Under sections 27 (1) (b) and 33 (2) (f) of Act No. 111/1998 Sb., to regulate higher education institutions and to change and amend other laws ("the Higher Education Act"), as amended, the Academic Senate of the Faculty of Humanities of Charles University has adopted the following Rules of Study at the Faculty of Humanities of Charles University as its internal regulation:

PART I
BASIC PROVISIONS

Article 1
Introductory Provision

Under Article 1 (2) of the Code of Study and Examination of Charles University ("the CSE"), these Rules of Study at the Faculty of Humanities of Charles University ("the Rules") provide the requirements for programmes of study offered at the Faculty of Humanities of Charles University ("Faculty") and govern the details of the organisation of study at the Faculty.

PART II
STUDY IN BACHELOR'S AND POST-BACHELOR MASTER'S PROGRAMMES OF STUDY

Article 2
Units of Programmes of Study
(Under Article 10 of the CSE)

1. In the "Studium humanitní vzdělanosti" Bachelor's programme of study offered at the Faculty, the first two units of study are semesters and subsequent units of study correspond to years.

2. In the Liberal Arts and Humanities Bachelor's programme of study offered at the Faculty, the units of study correspond to years.

3. In all post-bachelor Master's programmes of study offered at the Faculty, the units of study correspond to years.

Article 3
Specialisations
(Under Article 14 of the CSE)

1. The Faculty offers specialisations in the Management and Supervision in Social and Health Organisations and Anthropology Studies post-bachelor Master's programmes of study.

2. In the Management and Supervision in Social and Health Organisations post-bachelor Master's programme of study, a specialisation may be chosen only in the application for study in accordance with Article 14 (1) (a) of the CSE.

3. In the Anthropology Studies post-bachelor Master's programme of study, the student chooses a specialisation no later than by the end of the winter semester of the first year of study.

4. A specialisation may not be changed after it has been chosen.

Article 4
Minimum Number of Credits
(Under Article 17 (2) of the CSE)

1. The minimum number of credits required for registration for the next unit of study in the "Studium humanitní vzdělanosti" Bachelor's programme of study is as follows:
   - 15 credits for registration for the second unit of study;
   - 50 credits for registration for the third unit of study;
   - 100 credits for registration for the fourth unit of study;
   - 150 credits for registration for the fifth unit of study;
   - 180 credits for registration for every subsequent unit of study.
2. The minimum number of credits required for registration for the next unit of study in the Liberal Arts and Humanities Bachelor's programme of study is as follows:
   - 50 credits for registration for the second unit of study;
   - 100 credits for registration for the third unit of study;
   - 150 credits for registration for the fourth unit of study;
   - 180 credits for registration for every subsequent unit of study.
3. The minimum number of credits for registration for the next unit of study in post-bachelor Master's programmes of study is as follows:
   - 50 credits for registration for the second unit of study;
   - 100 credits for registration for the third unit of study;
   - 120 credits for registration for every subsequent unit of study.

Article 5
Minimum Capacity of a Subject
(Under Article 20 of the CSE)

1. If the minimum capacity set for a study subject ("subject") has not been filled by five working days before the end of the period for registration for subjects set by a Dean's directive, no student for whom the subject is prescribed as compulsory in his curriculum is registered for the subject, and no student has registered for the subject repeatedly, the Dean may, after consultation with the guarantor of the programme of study, cancel the offering of the subject no later than four working days before the end of the period for registration for subjects set by a Dean's directive.

2. If the Dean cancels the offering of an elective or optional subject under paragraph 1, he simultaneously determines a subject or subjects of the same type with at least the same credit value which the student has a right to register for, and informs the student registered for the cancelled subject without delay.

3. The student has a right to register for a subject or subjects of the same type no later than by the end of the period for registration for subjects set by a Dean's directive.

Article 6
Registration for a Subject, Cancellation and Replacement of Registration for a Subject
(Under Articles 22 and 23 of the CSE)

1. Compulsory subjects are registered by the relevant units of the Faculty in accordance with the recommended course of study.

2. Registration for a subject may not be cancelled after the end of the period for registration for subjects set by the academic calendar of the Faculty issued in the form of a Dean's directive.

Article 7
Repeated Registration for a Subject
(Under Article 24 of the CSE)

1. Repeated registration for a subject which is described as compulsory in the curriculum of the programme of study is precluded.

2. Repeated registration for a subject which is described as elective or optional in the curriculum of the programme of study is precluded unless stated otherwise in the Study Information System ("SIS").

Article 8
Assessment of Study of a Subject
(Under Article 26 of the CSE)

1. The student may undergo the assessment of a compulsory subject no later than by the end of the examination period of the summer semester of the immediately subsequent unit of study.[1]

2. The student may undergo the assessment of an elective or optional subject no later than by the end of the examination period of the summer semester of the academic year in which the subject is registered.

Article 9
Colloquium, Course Credit, Graded Course Credit, and Course Test
(Under Article 31 of the CSE)

1. The student may undergo assessment in the form of a course credit or graded course credit no more than three times; the student has a right to two resit attempts.

2. If this follows from the nature of the method of assessment of study of a subject or a part thereof, a subject assessed in the form of a course credit or graded course credit may have no resit attempts. The guarantor of the subject publishes this information in the description of the subject in the SIS for each assessment of study or part thereof no later than by the beginning of the period for registration for subjects set by a Dean's directive.

Article 10
Recognition of the Fulfilment of Assessment of Study of Subjects
(Under Articles 33 to 36 of the CSE)

1. If a student applies for the recognition of the fulfilment of assessment of a subject, the Dean does not recognise that assessment of study and does not grant the equivalent number of credits:
    a. if a similar study requirement was a necessary requirement for the completion of study within the previous completed study;
    b. if a similar study requirement was fulfilled within a concurrent study, except for assessments of study of optional subjects registered through the SIS within Charles

[1] Article 8 (1) of these Rules means that, in the "Studium humanitní vzdělanosti" Bachelor's programme of study, the student must fulfil the assessment of study of a compulsory subject registered in the winter semester of the first year of study no later than by the end of the examination period of the summer semester of the same academic year.

University;

c. if a similar study requirement was graded as “good”.

Article 11
State Examinations
(Under Articles 37 to 43 of the CSE)

1. In the “Studium humanitní vzdělanosti”, Liberal Arts and Humanities, History of Modern European Culture, Philosophy in the Context of Humanities, Deutsche und Französische Philosophie, Management and Supervision in Social and Health Organisations, “Historická sociologie”, and Historical Sociology programmes of study, the student registers for all parts of the State Examination (“SE”) simultaneously for the first time. In the “Genderová studia” and Gender Studies programmes of study, the student registers for all parts of the SE except the defence of the diploma thesis simultaneously for the first time.

2. The order in which the individual parts of the SE are taken is not prescribed for the individual programmes of study.

3. The defence of a bachelor’s or diploma thesis is always one of the parts of the SE.

4. The minimum number of credits required to take the individual parts of an SE in programmes of study which allow registration for individual parts of an SE successively is determined in Appendix No. 1 to these Rules.

Article 12
Bachelor’s and Diploma Theses and Reports
(Under Articles 44 to 45 of the CSE)

1. In all types of programmes of study, final theses written in the language of the given programme of study are accepted for defence. Permission to write a final thesis in a language other than the language of the programme of study may be granted on the basis of a reasoned application.

2. The student submits the final thesis by the deadline stipulated by the academic calendar of the Faculty for the corresponding planned date of defence.

Article 13
Transfers
(Under Articles 46 to 47 of the CSE)

1. The Faculty allows transfers between Bachelor’s programmes of study within the Faculty and from another faculty of Charles University. A transfer from the Liberal Arts and

Humanities Bachelor's programme of study to the "Studium humanitní vzdělanosti" Bachelor's programme of study is not permitted.

2. Transfers to post-bachelor Master's programmes of study offered at the Faculty are not permitted.

3. The Faculty allows transfers between programmes of study offered in different languages of instruction.

4. For a transfer to be approved, the student must acquire the equivalent of 30 credits in the original programme of study and provide evidence of their acquisition in the application for transfer.

5. For a transfer to be approved, the student must also successfully complete a lifelong learning programme designated by the Faculty as preparation for students interested in transferring to the successor programme of study. Knowledge of the language of instruction under Article 47 (5) of the CSE is verified within this programme.

6. The Faculty determines further conditions for particular programmes of study in Appendix No. 2 to these Rules.

Article 14
Change of the Form of Study

1. If a programme of study is offered at the Faculty in more than one form of study, the student may apply to the Dean for a change of the form of study in accordance with Article 3 (5) of the CSE.

2. The Dean grants the application for a change of the form of study if the student submits the application under the following conditions:
    a. after enrolment in study, but no later than by the beginning of the academic year in the first unit of study;
    b. in the first and subsequent units of study, always after the requirements for progression to the next unit of study have been fulfilled and after the beginning of electronic registration for the next unit of study, but no later than by the beginning of the next academic year.

PART III

STUDY IN DOCTORAL PROGRAMMES OF STUDY

Article 15

1. Study in doctoral programmes of study is performed according to the approved individual curriculum under the guidance of a supervisor. The curriculum may be further specified by the student throughout the course of study with the approval of the Subject Area Board or upon its initiative.

2. The individual curriculum determines the fulfilment of study requirements, in particular:
    a. the planned course of research and scholarly activities including study stays and internships abroad;
    b. examinations required for the study; the number and subject content of required examinations are in accordance with the authorisation to offer the relevant programme of study;
    c. the topic of the Dissertation and the name of the supervisor and advisor, if any;
    d. time limits for the fulfilment of the determined requirements – the study requirements in the doctoral study are spread over the standard period of study in the individual curriculum.

3. The doctoral student is obliged to publish the results of his research in the manner common in the given branch of science and according to the recommendation on the creation of individual curricula issued by the Subject Area Board; he is obliged to report his publications properly and in a timely manner, in particular in the respective electronic databases, according to the instructions of the Research Administration Office of the Faculty. Only publications bearing an affiliation with the Faculty and properly reported in the OBD module of the "IS Věda" system are considered relevant for study requirements.

4. The doctoral student is obliged to report his completed internships abroad in the respective electronic databases.

5. Under Article 49 of the CSE, the study is always performed under the guidance of a supervisor nominated by the Subject Area Board and appointed by the Dean. In the case of a change of supervisor, the process applies by analogy. A supervisor who is not a full or associate professor may act as the supervisor of no more than two students within the Faculty if he has been approved by the Research Board of the Faculty. The Dean may, in justified cases upon request of the Chair of the relevant Subject Area Board, grant an exemption to allow exceeding this limit.

Article 16
Remote Voting (in writing)

1. The Chair of the Subject Area Board may announce a vote outside a meeting of the Subject Area Board ("remote voting") if it concerns a matter of urgency or a proposal for the discussion of which it is not possible or practical to convene a Subject Area Board meeting.

2. The announcement of the vote and the text of the proposal are sent out to the members of the Subject Area Board by means of a mailing list. The announcement includes a time limit for voting which must be no fewer than 5 days.

3. A member sends his vote in electronic form, voting in favour, against, or abstaining, within the time limit under paragraph 2; a vote which has not been submitted is considered an abstention. A member may reject remote voting in the same form and within the same time limit.

4. The proposal is considered approved if a simple majority of all members voted in favour; this does not apply if remote voting on the proposal was rejected by no less than one third of all members.

5. The minutes of the remote voting form part of the minutes of the regular meeting of the Subject Area Board.

Article 17
Rules for Choosing a Research Focus Area
(Under Article 51 (3) of the CSE)

The doctoral student chooses his research focus area in the application for study.

Article 18
Dissertation Pre-defence
(Under Article 56 (3) of the CSE)

1. A dissertation pre-defence ("pre-defence") is a discussion of the preparation of the Dissertation to date, its methodology, and the preliminary research findings. The aim of the pre-defence is to verify the theoretical grounding and methodology of the Dissertation. During the pre-defence, the student presents and defends his work on the Dissertation to date and sets out a concrete plan for further research and writing of the Dissertation so that his study is completed within the standard period of study.

2. The pre-defence primarily verifies whether the student has a clearly defined and carefully considered theoretical grounding for his Dissertation and whether the chosen methodology

corresponds to the research questions and objectives of the Dissertation; whether he has a competent understanding of the main theories and concepts in his branch; whether he has a good knowledge of the historical and current context of scholarly debates and the chosen approaches; whether he can connect theory with methodology and justify the choice of methods and their benefits and limitations; and whether he can critically reflect on his Dissertation. The pre-defence also verifies his knowledge of professional terminology and ability to work with sources, respond to critical questions, and argue within a scholarly discussion.

3. The pre-defence is held before an Examination Board which usually has three members, but must have no fewer than two members.

4. The Board is appointed by the Dean upon the proposal of the guarantor of the programme of study.

5. The position of the Chair of the Board is incompatible with the position of the supervisor or advisor of the student in the doctoral programme of study.

Article 19
Requirements for Holding the Pre-defence

1. The pre-defence is scheduled in the student's individual curriculum for the summer semester of the second year of study. If the student does not pass the pre-defence in the second year of study, a resit is possible no later than in the summer semester of the third year of study.

2. At least one month before the pre-defence, the student submits, through the Doctoral Study Administration Office of the Faculty, written material which includes the updated structure and content of the Dissertation; the theoretical grounding of the Dissertation; the chosen methodology; and the current progress of the research for the Dissertation. Details of the format of the material to be submitted are given for each doctoral programme of study in the syllabus of the pre-defence subject.

Article 20
Dissertation

1. A student registers for the defence of the Dissertation only when he has fulfilled all the component study requirements set out in his individual curriculum.

2. The Dissertation must be submitted within the time limits stipulated by the academic calendar of the Faculty, however no later than 6 months before the expiration of the maximum period of study.

3. The Dissertation must comply with the methodological standards of the branch and it must make an independent contribution to the development of the branch. The Dissertation must include the required formal elements: table of contents, bibliography and list of other sources used, an abstract in the Czech and English languages (if the thesis is written in a language other than the Czech or English language, the abstract may also be in this other language), key words in the Czech and English languages, and other elements stipulated by the relevant Subject Area Board, if any. The instructions concerning formal elements, format, and submission of the Dissertation are published on the website of the Faculty.

Article 21
State Final Examination

1. The Board for the State Final Examination has five members; the Chair and the members of the Examination Board are appointed by the Dean of the Faculty upon the proposal of the Subject Area Board.

2. The defence of the Dissertation is held in the language of the Dissertation or in Czech.

3. In all types of programmes of study, final theses written in the language of the given programme of study are accepted for defence. Permission to write a final thesis in a language other than the language of the programme of study may be granted on the basis of a reasoned application.

PART V
TRANSITIONAL AND FINAL PROVISIONS

Article 22
Transitional Provisions

1. Students who registered for the first unit of study for academic years which began before the effective date of these Rules are governed by these Rules, except for matters under Articles 4 and 7, Article 9 (2), Article 11 (4), and Article 14, which are governed by the previous Rules.

2. The third sentence of Article 15 (5) does not apply to supervisors who are neither full nor associate professors and who became supervisors before the effective date of these Rules.

3. For students who enrolled in a programme of study and whose first period of instruction within that study began before 1 March 2025, the State Doctoral Examination and the defence of the Dissertation are governed by Article 13 of the previous Rules of Study, as amended.

Article 23
Final Provisions

1. The Rules of Study at the Faculty of Humanities of Charles University approved by the Academic Senate of Charles University on 25 September 2020 and by the Academic Senate of the Faculty of Humanities of Charles University on 27 July 2020, as amended by subsequent changes approved by the Academic Senate of the Faculty of Humanities of Charles University, are hereby repealed.

2. These Rules were approved by the Academic Senate of the Faculty of Humanities of Charles University on 26 March 2026.

3. These Rules come into force on the date of approval by the Academic Senate of Charles University.

4. These Rules become effective on 1 October 2026, with the exception of Article 13, which becomes effective on 1 October 2027.

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Appendix No. 1 to the Rules of Study at the Faculty of Humanities of Charles University

Number of credits required to take other than the last part of an SE in the individual programmes of study which allow registration for individual parts of an SE.

Programme of Study	**Number of credits acquired by the completion of subjects prescribed by the curriculum**
Anthropology Studies (for students transferred from the General Anthropology field of study)	24 credits for compulsory subjects
Anthropology Studies	30 credits for compulsory subjects for the first part of the SE; 21 credits acquired by the completion of compulsory subjects for the second part of the SE in the Philosophical Anthropology specialisation; 29 credits acquired by the completion of compulsory subjects for the second part of the SE in the Historical Anthropology specialisation; 33 credits acquired by the completion of compulsory subjects for the second part of the SE in the Sociocultural Anthropology specialisation
Civil Society Studies (for students transferred from the Civil Sector Studies field of study)	23 credits for compulsory subjects for the first part of the SE; 27 credits for compulsory subjects for the second part of the SE
Civil Society Studies	21 credits for compulsory subjects for the first part of the SE; 16 credits for compulsory subjects for the second part of the SE
Electronic Culture and Semiotics (for students transferred from the Electronic Culture and Semiotics field of study)	21 credits for compulsory subjects for the first part of the SE; 35 credits for compulsory subjects for the second part of the SE
Electronic Culture and Semiotics	20 credits for compulsory subjects for the first part of the SE; 20 credits for compulsory subjects for the second part of the SE
Social and Cultural Ecology (for students transferred from the Social and Cultural Ecology field of study)	60 credits for the first part of the SE; 90 credits for the second part of the SE; 120 credits for the third part of the SE

Programme of Study	**Number of credits acquired by the completion of subjects prescribed by the curriculum**
Social and Cultural Ecology	23 credits for compulsory subjects for the first part of the SE; 17 credits for compulsory subjects for the second part of the SE; 22 credits for compulsory subjects for the third part of the SE
Oral History – Contemporary History	35 credits for compulsory subjects for the first part of the SE; 30 credits for compulsory subjects for the second part of the SE
Theoretical and Research Psychology (for students who enrolled in the 2024/2025 academic year)	34 credits for compulsory subjects for the first part of the SE; 18 credits for compulsory subjects for the second part of the SE; 14 credits for compulsory subjects for the third part of the SE
Theoretical and Research Psychology (for students who enrolled in the 2025/2026 academic year or later)	30 credits for compulsory subjects for the first part of the SE; 17 credits for compulsory subjects for the second part of the SE; 20 credits for compulsory subjects for the third part of the SE

Appendix No. 2 to the Rules of Study at the Faculty of Humanities of Charles University

Further conditions for transfer to the successor programmes of study listed below:

a) An application for transfer to the "Studium humanitní vzdělanosti" programme of study may not be granted if the applicant is a student in the second or subsequent year of the original programme of study;

b) An application for transfer to the Liberal Arts and Humanities programme of study may not be granted if the applicant is a student in the second or subsequent year of the original programme of study.